STUDENTS'
HANDBOOK

2023-24

HINDUSTAN COLLEGE
(Affiliated to University of Mysore)

THE BEGINNING TO
EXCELLENCE

HINDUSTAN COLLEGE

(Affiliated to the University of Mysore)
College Code - 1084
A Unit of Hindustan Group of Institutions, Chennai
#27/F, 3rd Stage, Rajarajeshwari Temple Road,
Industrial Suburb, J.P. Nagar, Mysuru – 570031

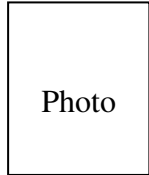## STUDENTS' HANDBOOK

2023-24

Contact
Ph: 0821 - 2480346
✉: info@hindustancollege.in
www.hindustancollege.in

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STUDENT PROFILE

Name   :   ....

Gender   :   ....

Date of Birth   :   ....

Nationality   :   ....

Course   :   ....

Department   :   ....

Semester & Year   :   ....

Admission No.   :   ....

UoM Register No.   :   ....

Permanent Address   :   ....

....

....

Phone No.   :   ....

E-Mail ID   :   ....

Blood Group   :   ....

Contact No.   :   ....

(In Case of Emergency)

PLEDGE

India is my country

All Indians are my brothers and sisters.

I love my country and I am proud of its rich and varied heritage

I shall always strive to be worthy of it

I shall give my parents, teachers, and all elders

respect and treat everyone with courtesy

To my country, and my people,

I pledge my devotion

in their well-being and prosperity

alone, lies my happiness.

NATIONAL ANTHEM

Jana Gana Mana Adhinayaka Jaya He

Bharata Bhagya Vidhata

Punjab Sindhu Gujarata Maratha Dravida Utkala-Banga

Vindhya Himachala Yamuna Ganga

Ucchhala Jaladhi Taranga

Tava Subha Name Jage

Tava Subha Ashisha Mage

Gahe Tava Jaya Gatha.

Jana Gana Mangala Dayaka, Jaya He

Bharata-Bhagya Vidhata,

Jaya He, Jaya He, Jaya He

Jaya Jaya Jaya Jaya He

PEACE PRAYER

Lord, make me an instrument of your peace.

Where there is hatred, let me sow love.

Where there is offense, let me bring pardon.

Where there is discord, let me bring union.

Where there is error, let me bring truth.

Where there is doubt, let me bring faith.

Where there is despair, let me bring hope.

Where there is darkness, let me bring your light.

Where there is sadness, let me bring joy.

O Master, let me not seek as much

to be consoled as to console,

to be understood as to understand,

to be loved as to love,

for it is in giving that one receives,

it is in self-forgetting that one finds,

it is in pardoning that one is pardoned,

it is in dying that one is raised to eternal life.

-Saint Francis of Assisi

VISION AND MISSION

Vision

"To make every man a success and no man a failure"

Mission

Achieve sustainable development on knowledge to bring the excellence in growth by the way of professionalism in graduate education and to prepare budding graduates to take the practical challenges with unmatchable core competencies.

QUALITY POLICY

Hindustan College is committed to achieving excellence in graduate education and producing responsible citizens and progressive administrators, strives to achieve the organization goal by:

- To establish a framework for top-tier education.
- To promote a spirit of invention and creativity.
- To instil the finest moral principles, values, and professionalism.
- To engage in actions that will benefit mankind.
- To prepare graduates to be future innovators and leaders.

TRIBUTE TO OUR FOUNDER

The popular Chinese proverb states, "If you are planning for a year, sow rice; if you are planning for a decade, plant trees; if you are planning for a lifetime, educate people." This sums up the entire philosophy of the time and life of Dr. K. C. G. Verghese, a visionary, who built the entire edifice of the Hindustan Group of Institutions, Chennai. His profound qualities of enthusiasm, perseverance, vision and live networking created a springboard for many aspirants to mould their careers.

Dr. K. C. G. Verghese, though born in an ordinary middle class family in Kerala, by dint of his hard work, rose to one of the top-ranking educationists.

He held on to his dreams and converted them into reality. His relentless work drove him to success. He was the pioneer to promote technical education in our country. He helped the students explore their own potential. He made them realize that education, hard work and commitment to the nation are the only means to get themselves employable and overcome poverty.

He firmly believed, "Every human being has infinite potential. The role of an educator is to bring out the best in every individual and that of an educational institution to provide the best facilities and the right ambience." The Hindustan Group of Institutions caters to the educational that of an educational institution to provide the best facilities and the right ambience." The Hindustan Group of Institutions nurtures to the educational needs of more than over 5000 students. It has amazing staff strength of around 1000 plus and has scintillating alumni of 50,000 plus. These are the testimonies of his deep-rooted desire to fulfil his aspirations. He was a true patriot and he always advised the youngsters to serve their own country.

His penchant for "Wheels and Wings" made him adventurous all through his life and his indomitable spirit always rose to the occasion and facilitated him to lead from the front. His personality had all the nuances of a great human being. He valued friendship and showed great respect, love and concern to his teachers, his family members and parents in equal measure.

The best tribute we can ever offer this architect of the Hindustan Group of Institutions could be to emulate his ideals and work toward realizing his dreams. Let his vision, "TO MAKE EVERY MAN A SUCCESS AND NO MAN A FAILURE," inspire us to follow in his footsteps. God chose his company on Valentine's Day. This adorable and affable human being will be remembered by all of us on this day, year after year as V-day, the Verghese Day.

HINDUSTAN GROUP OF INSTITUTIONS

The Hindustan Group of Institutions was founded in 1966 by Late Dr. K.C.G.Verghese. Way back in the sixties, he created the need for an institution that offers non-formal technical education and set up Hindustan Engineering Training Centre (HETC). Today, the Hindustan Group includes several institutions unified by the founder's vision of imparting quality education in the fields of Engineering, Aviation, Management, Law, Architecture, Design, Fashion, Liberal Arts, Applied Sciences, Communication and Allied health Sciences. Each of these institutions has ideal infrastructure and is committed to promoting quality learning, making the Hindustan Group a force to reckon with, in the field of education.

LIST OF INSTITUTIONS UNDER HINDUSTAN GROUP

* Hindustan Institute of Technology and Science (Deemed to be University)
* KCG College of Technology
* Orient Flights Aviation Academy, Mysuru
* Hindustan Institute of Engineering and Technology
* Hindustan International Schools
* Hindustan College of Arts and Science
* Hindustan College, Mysuru

ADMINISTRATIVE OFFICE

The administrative office of the Hindustan Group of Institutions is located at No. 40, Grand South Trunk Road, St. Thomas Mount, Chennai. It is only three kilometres from the Chennai Kamaraj Domestic and the Anna International Airports. The office is ideally located for the students to arrive either by bus or by electric train from any part of Chennai. Guindy and St. Thomas Mount suburban railway stations are at equal distance from the administrative office. It is well connected with metro also.

Address of Administrative Office:
Hindustan Group of Institutions
40, GST Road, St. Thomas Mount, Chennai -600 016.
Ph : 044- 22339260 / 0980 / 1389 / 2508
E-mail : hetc@hindustan.ac.in
Website : www.hindustan.ac.in

HINDUSTAN COLLEGE

Hindustan College, situated in the serene locality of J P Nagar, Mysore, is an Educational Institution committed to delivering excellence in the field of education. Established in the year 2015 by Hindustan Education and Charitable trust, the College has been founded with the vision of "Making Every Man a Success And No Man a Failure".

The college is affiliated to University of Mysore and offers a range of academic programs including B.Com, BCA, and a specialized program in BBA Aviation Management. The sprawling green campus of Hindustan College boasts spacious and well-lit classrooms, a state-of-the-art computer lab, a well-stocked library, and student-friendly hostel and transport facilities.

One of the key highlights of Hindustan College is its dedicated and experienced faculty, who are committed to providing quality education and mentorship to the students. Apart from imparting classroom learning, the faculty also encourages students to participate in various extracurricular activities like workshops and seminars, thereby fostering an all-around development of the students.

Hindustan College's unwavering commitment to providing quality education has been widely recognized, and the institution has received numerous prestigious accolades in this regard. Notable, the college has been *Ranked 1 in Emerging BBA Institute - Placement* and *Ranked 7 in Emerging BBA Institutions 2023* among the top 10 emerging BBA Institutes   in Times BBA survey 2023 conducted by the Times of India Group. The College's commitment to excellence was further validated with the *esteemed "Best Private Undergraduate College in Karnataka 2023"* award by the Center for Education Growth and Research (CEGR). The college was also awarded the coveted *"Top and Most Trusted Degree College of the Year 2021 Karnataka"* title at the National Education Excellence Awards and Conference 2021. Furthermore, the institution was recognized for its Excellence And Leadership in the field of Education with the ET Ascent Stars of the Industry Awards 2022 in the *"Quality in Education"* category. The College's efforts in the area of Skill Development were also acknowledged with an Award in the *"Skill Development Initiatives of the Year"* category at the 7th Global Education and Skill Summit Leadership Award 2021.

The students at Hindustan College have been making remarkable achievements both in academics and beyond. Several students have cleared prestigious exams like the CA Foundation and CS Foundation, while others have excelled in various extracurricular activities.

At Hindustan College, the core objective is to develop highly competent knowledge leaders and entrepreneurs, who are equipped to face the challenges of the dynamic

world. With a focus on holistic development and quality education, Hindustan College strives to be a centre of excellence in education, providing a nurturing and empowering environment for its students.

APPROVALS AND AFFILIATIONS

Hindustan College being affiliated to University of Mysore, Mysuru and recognised by Government of Karnataka offers the following 3 years programmes

1. **B Com**
2. **BCA**
3. **BBA (Aviation Management)**

Specialised UG Programme. All these programmes are as per NEP – 2020 having multiple entry and exit options. For the Academic Year 2022 – 23 the college has an approved intake of 120 Students for B Com Programme, 60 Students for BCA Programme and 40 Students for BBA (Aviation Management) Specialised UG Programme. The college has also been recognised as examination centre and has been allotted code 1084 from University of Mysore, Mysuru.

INFRASTRUCTURE

Infrastructure plays a vital role to carry out the operations of the college effectively. Hindustan College has set up facilities that meet the requirements of academia, corporate, and consultancies.

The Campus

The College is located just below 3kms from the foothills of Chamundi Hills; set amidst abundant sylvan surroundings the 50,000 sq ft campus of Hindustan College provides a student-friendly environment that stimulates intellectual thinking and academic interaction. The classrooms are ICT-enabled with a well-stocked library, modern computer labs, and ample parking space. We also have a spacious playground to carry out sports activities, faculty, and administrative blocks, and a decent cafeteria.

Classrooms:

Hindustan College has adequate number of ICT-enabled classrooms which makes the learning environment student-friendly. The classrooms are equipped with modern teaching aids such as smart boards and other Audio Visual equipment. Ergonomically designed classrooms make ample use of the natural sunlight and air thus providing a better environment for learning in a natural setting. Ample seating arrangements are done in order to avoid congested classrooms thus promoting maximum interaction between faculty and the students.

Library:

The Library stocks more than 2,000 + books, journals, magazines and other media volumes. We also encourage the students and faculty to make use of our college library to enhance their knowledge and to be updated with modern trends.

Digital Infrastructure:

The ICT Lab at Hindustan College serves as practical tools of learning for the students with the latest computing tools, software, and other technological resources in order to accomplish their academic goals.

The College has a state-of-the-art ICT center with a campus-wide LAN network facility all interconnected with 20 Mpbs lease line connectivity. Every workplace on the campus, including offices, computer labs, library, and administrative offices has network connectivity with internet access.

Sports:

Sport is an integral part of the life of a student at Hindustan College. Sports help the students to develop skills, confidence, playing in a team, commanding, and a spirit of fair play thus promoting good and mental health as well. We believe in promoting a "sport for all" ethos, fostering a positive attitude towards fitness and healthy recreation. All students participate in Physical Education as a part of the curriculum.

We have ample ground wherein students actively take part in sports such as Chess, Carom, Table Tennis, Volley Ball, Throw Ball, Ball Badminton, Kabaddi, Football, and Cricket. We have a dedicated Sports Director to encourage students and to guide them and be successful in competitive sports events.

Industrial Visit:

When students have an interface to grasp how industry functions only then can the teaching – learning process in the classroom can be meaning full and effective. Hindustan College believes that learning is enhanced by programmes that are both focused on and transcend beyond the syllabus and curriculum. Industrial visits help students better understand the nature of corporate and industrial operation. Industrial visits are planned for all class throughout the academic year by the concerned mentors.

Transport Services:

Hindustan College, Mysore runs a robust transportation system and operates buses for the comfort of its personnel and students travelling in and around the district of Mysore .The facility is also used for a variety of educational activities like field excursions, business visits and trips.

Placement Services

Hindustan College offers career planning and placement assistance to the students. These services include career counselling, employment opportunities bulletin, job vacancy postings, and assistance with career search correspondence such as resumes, career workshops and seminars, annual career fairs and referral to other campus agencies.

Security

Round the clock Security is provided in vantage points like the main gate/main entrance.

Student's Conduct.

The staff in-charge of Student Affairs has overall responsibility for students conduct and discipline. Students are expected to adhere to the rules and regulations of the college.

ID Card Regulations

Each student in the campus is required to have an identification card. This includes photo, name, roll number, subject and year of study and student's signature. The display of the card is mandatory at all times in campus.

This card is to be used by the student throughout his / her period of study at HC. Fines will be imposed on the student if he/she has lost or mutilated his/her ID card. Lending this card to anyone, or failure to produce it when requested by the college staff is a violation of the College regulations and subjects the holder to disciplinary action.

Consumption of Water and Electricity

Water and electricity are precious. Avoid wastage of water where ever possible avoid water leakage, turn off the tap to save water. Switch off all the electrical equipments when not in use. Switch off the ACs during power failures and when the voltage is low.

A Neat Campus - A Healthy Environment
* Please utilize the dust bins kept in the campus for throwing garbage.
* Do not dirty the walls with any impressions.
* Do not vandalize
* Do not litter inside the campus.

The faculty / Mentorship Programs

The faculty members of the college not only guide the students in their academic pursuits, but also channelize their thoughts and actions in the positive direction. They encourage the students to develop their talents in curricular and co-curricular activities. Their efforts are concentrated on achieving all-round development of the students and in moulding them into good citizens.

The faculty comprises of well qualified and experienced personnel who are from reputed institutions and industries. Apart from the full-time faculty, visiting professionals from various industries and organizations deliver guest lecturers and provide guidance.

The faculty aim to help the students to achieve their best in their chosen field. To meet this aim

1   We provide a core team whose qualification, experience, dedication and ability to impart knowledge remains unrivalled.

2   We instil in the mind of students a pride in their national identity, sense of responsibility, honesty and integrity.

3   We provide a conducive learning environment geared for achieving the highest standards of academic excellence.

4   We encourage to be goal-oriented.

5   We transform students into responsible citizens who will take an active part in community-service when they enter their respective professions.

GOVERNING COUNCIL

DETAILS OF FACULTY
Teaching

Sl. No.	NAME	QUALIFICATION	DESIGNATION
Department of Commerce And Management			
1	Dr. C. J. Priya	M.Com., M.Phil, UGC-NET, Ph.D	Principal
2	Mr. Eshwar.V	M.Com, K-SET	Asst. Professor & HoD
3	Ms. Bhagyalakshmi C	M.Com, MFAM, K-SET, UGC-NET	Asst. Professor
4	Mr. Raghunandan G H	M.Com, K-SET	Asst. Professor
5	Ms. Shruthi L	M.Com., B.Ed.,	Asst. Professor
6	Dr. Harshavardhana B	MBA., K-SET., Ph.D.	Asst. Professor
7	Mr. Praveen M V	M.Com, UGC-NET,	Asst. Professor
Department of Computer Science			
8	Ms. Savitha K V	B.E., M.Sc., K-SET	Asst. Professor & HoD
9	Ms. Sukshma R D	B.Sc (CA), MCA., K-SET	Asst. Professor
10	Ms. Vinanthi S	M.Sc., K-SET	Asst. Professor
11	Ms. Sahana K N	MCA	Asst. Professor
12	Ms. Harshitha N	MCA.,	Asst. Professor
13	Ms. Sapna S Koushik	M.E.,	Asst. Professor
14	Ms. Poornima K	MCA	Asst. Professor

		Department of Languages & Humanities	
15	Dr. Chandra Mohan	M.A., English, M.A., Kannada, Ph.D.,	Asst. Professor & HoD.
16	Dr. Shivakumar	M.A., NET, K-SET, Ph.D.,	Asst. Professor, Kannada
17	Ms. Yashaswini	MA., English, NET	Asst. Professor, English
18	Dr. Gururaja Rao C H	M.A., Sanskrit, B.Ed., SLET, Ph.D., D.Litt	Asst. Professor, Sanskrit
19	Ms. Savitha S	M.A.,Hindi	Asst. Professor, Hindi
20	Mr. Rahul Dev S	M.Sc., Environmental Studies	Asst. Professor, EVS
		Library & Physical Education	
21	Ms. Pushpa R	MLISc.	Librarian
22	Mr. Mohan Kumar L P	M.P.Ed, KSET	Physical Education Director

	College Administration	
Sl. No.	NAME	DESIGNATION
1	Mr. Abel Mathew Prasad	Special Officer
2	Dr. C J Priya	Principal
3	Mr. Isaac Samula Gerard	Chief HR Officer
4	Mr. Balaji K V V K	Finance Officer
5	Mr. B S Bhagavan	Additional Registrar

Working Hours
Office Hours
Monday to Friday
9.00 am to 5.00 pm
Saturday: 9.00 am - 2.00 pm

COMMITTEES

Various committees are formed in the College for the smooth and efficient management of activities. It also has given an opportunity to the faculty to grow and develop in their extracurricular activity/field and administrative skills. The committees were constituted by the Principal in consultation with the senior staff of the college for one academic year. The various Committees formed during the Academic year 2022-23 are as follows.,

S.NO	COMMITTEES	STAFF COORDINATORS
1	Discipline and Anti ragging cell	Eshwar V, Savitha K V, Mohan Kumar L P, Bhagyalakshmi C
2	Student's Grievance Cell	Eshwar V, Savitha K V, Mohan Kumar L P, Bhagyalakshmi C
3	IQAC	Savitha K V
4	Sexual Harassment Redressal Cell & Equal Opportunity Cell	Shruthi L, Harshitha N, Sahana K N
5	Human Rights Protection Cell	Shruthi L, Harshitha N, Sahana K N
6	Placement Cell	Dr. S Chandra Mohan & Vinanthi S
7	Student Mentoring	Class coordinators
8	NSS	Raghunandan G H
9	Student Welfare Officer	Praveen Kumar M V
10	Examination (Internals & Semester Examination)	Bhagyalakshmi C, Eshwar V, Dr. S Chandra Mohan, Sahana K N
11	Attendance	Manjula K
12	Cultural Committee	Internal : Vinanthi S, Sahana K N, Harshitha N External : Shruthi L, Pushpa R
13	Alumni Association	Mohan Kumar, Harshitha N
14	Newsletter, Magazine	Dr. S Chandra Mohan, Dr. Shiva Kumar, Sujendra Y
15	Sports	Mohan Kumar L P
16	Marketing	Gautham A S, Rini Sushmitha,
17	Admission	Rini Sushmitha, Gautham A S
18	Website development/press release	Pradeep Kumar, Dr. Chandramohan, Dr. Shiva Kumar
The Principal & Special Officer shall be Ex officio members to all committees.		

ADMISSIONS for UG COURSES

Department of Higher Education, Government of Karnataka as a part of implementation of NEP – 2020, has introduced the Unified University & College Management System (UUCMS) and claims as first of its kind in the country. Under UUCMS from selection of college till completion of the programme, each and every stage has been digitalized. Those candidates who wish to enrol themselves to these programmes need to apply through online for admission and steps for the same is as under:

1. Candidate has to register themselves in UUCMS web portal (https://www. uucms.karnataka.gov.in) by selecting the option "New Registration".

2. Under New Registration Screen, need to verify AADHAAR using OTP generated to the mobile number linked with AADHAAR.

3. After Verification of AADHAAR need to fill all the required details such as PUC Registration Number and other demographic information like address, gender, E Mail ID etc..., followed with uploading all related documents such as SSLC Marks Card, PU Marks Card, Photograph and Signature. Once application successfully submitted, an User ID and Password will be generated.

4. Candidates need to login using the credentials generated in the above step, after login candidate can choose programme and college by choosing the appropriate university and should submit there preference.

5. The preference submitted by candidate will be auto intimated to concerned college and the college will call for document verification and post verification of the document, approval will be given.

6. Once Approval is given, the candidate needs to login to their respective UUCMS account and make online payment, in case of offline payment, fee paid receipt can be uploaded.

7. Once the payment details is updated by the candidate, the same shall be auto intimated to the college and will be allowed to approve admission, upon approval candidate register number shall be generated. The candidate can collect their register number from college.

CALENDAR

UNDER GRADUATE COURSES

ACADEMIC CALENDER FOR UNDER GRADUATE COURSES OF THE UNIVERSITY AFFILIATED/ CONSTITUENT/ AUTONOMOUS COLLEGES FOR THE ACADEMIC YEAR 2023-24.

Sl.No.	Particulars	Dates for 2023-24
1.	Admission Process.	20.05.2023 to 31.07.2023
2.	Last date for admission to 1st Semester	15.07.2023
3.	Last date for admission to 1st semester with fine.	31.07.2023
4.	Commencement of 1st, 3rd and 5th semesters classes	21.08.2023
5.	Completion of admission of II and III year, uploading of fee receipt & promote to II & III year at UUCMS Portal	15.09.2023
6.	Last working day of the 1st, 3rd & 5th semester programmes	14.12.2023
7.	Mid Term vacation (including conducting of Examination & Valuation work of 1st, 3rd & 5th semesters)	15.12.2023 to 15.01.2024
8.	Commencement of 2nd, 4th and 6th semester Classes	16.01.2024
9.	Last working day of 2nd, 4th and 6th semester programmes	11.05.2024
10.	Terminal vacation (Including conducting of Examination & Valuation work of 2nd, 4th & 6th Semesters)	12.05.2024 to 29.06.2024
11.	Commencement of next Academic Year for this batch (2024-25)	01.07.2024

NOTE:

. If a particular day is declared as a holiday or happens to be holiday then the Corresponding event will come into effect on the next working day.

. Notification regarding Calendar of events relating to the conduct of Examination will be issued by the Registrar (Evaluation), from time to time.

DRAFT APPROVED BY THE REGISTRAR.

DEPUTY REGISTRAR (ACADEMIC)
Deputy Registrar (Academic)
University of Mysore P.T.O
Mysore-570 005

COLLEGE RULES AND REGULATIONS
ATTENDANCE AND LEAVE OF ABSENCE

1 Students should attend classes regularly. A minimum of 75% attendance is required to appear for the University examinations. The attendance in both theory and practical classes will be taken into consideration.
2 Students who take leaves on medical grounds should produce valid medical certificates. However the student should have put in a minimum of 65% attendance to be considered on medical grounds or participation in sports events.
3 A student should take prior permission from the Principal /HoD/ Class teacher before he/she goes on leave, by submitting written request.
4 If a student participates in seminar / symposium / cultural / sports events conducted in other colleges, he / she should get prior permission from the Principal / HoD/Class teacher.
5 Every student should be present for all the official functions arranged by the college.
6 The annual certificate of attendance and progress required to appear for the University examination will be issued only if the student has requisite attendance.
7 A Student should pay the penalty as per the institution norms if he/she fails to meet the attendance requirements.

CAMPUS RULES

1 Noise pollution is an offence and hence should be avoided in the academic campus.
2 L board practice is prohibited.
3 Help to maintain the beauty, serenity and greenery of the campus.
4 Park the vehicles in Parking lots only.
5 More than two persons riding in two wheelers is prohibited.
6 Produce identity card/pass and driving license on demand.
7 Rash driving will result in the seizure of the vehicle.
8 Driving without license is prohibited.
9 Use of plastic bags and cups is prohibited.
10 Smoking and consumption of alcohol are totally prohibited.
11 Pasting of wall posters, writing on walls and roads are prohibited.
12 Chewing Gum in the campus is prohibited.
13 Wear the college uniform at all times in campus & for official events outside the campus.

GENERAL CODE OF CONDUCT

1 The college maintains strict discipline. Students violating this will be penalised including expulsion. Students expelled on grounds of indiscipline will not be entitled to any certificates, refund of fees and deposits.

2 Ragging of any sort is strictly prohibited. Students found guilty of ragging are liable to severe punishment including dismissal from the college / hostel. The matter will also be referred to the police as the government has declared ragging as a criminal offence.

3 Students should strictly follow the dress code. They should maintain decorum befitting dignity with prescribed uniform and hair-style. Boys and girls should wear uniform and shoes on Monday, Tuesday, Thursday and Friday.

4 Any student found responsible for any damage to the college building, furniture or equipment will be punished severely and the cost of damages along with a fine will be recovered. The college reserves the right to expel such students.

5 Absolute silence should be maintained in the library and laboratories and while moving from class to class in the corridors.

6 Students are strictly forbidden from organizing or attending any unauthorized meeting in the college or collecting money for any purpose without the prior written permission from the Principal.

7 Organized absence from classes and instigation of students to absent themselves or to go on strike is a serious breach of discipline and may result in expulsion from the college.

8 Students shall not take part in any anti-social or subversive activities. No student shall be a member of any organization / association not connected with the college without the prior written permission from the Principal.

9 Students are forbidden from organizing unions or associations based on caste, colour, creed, language, gender, religion, nationality or political ideology within the campus.

10 Students must conduct themselves at all times in a fitting manner to bring credit to themselves and to the college.

11 The Campus is a No Smoking Campus. Consumption of alcohol, drugs and smoking will result in dismissal from the college.

12 Students should help maintain peace in the campus.

13 All students are expected to see the notice board daily for circulars, university related matters, instructions and news on placement and training.

14 Every student should use power and water judiciously. Lights and fans should be switched off when not in need. Water taps should be properly closed to avoid wastage.
15 All students must wear their identity cards visibly.
16 Wherever necessary action required for malpractice in examinations, shall be taken in accordance with "MYSORE UNIVERSITY STUDENTS' (DISCIPLINARY CONTROL) ORDINANCE 1989" read with Chapter VIII of Conduct of Examinations *(A Reference Manual for Heads of Institutions and Chief Superintendents)* University of Mysore, Mysuru.

LEAVE RULES

Leave forms are available at the college office/department. Students are to use only these leave forms for availing any leave. Students are not permitted to take more than 3 days of leave at a stretch. If the students have to take leave for more than 3 days at a stretch for any reason, the parents concerned must meet the respective class teacher/ HOD. Students not fulfilling the above conditions will be marked absent, until they fulfil the conditions.

EDUCATIONAL TOURS

The college arranges visits and tours to places of educational and relevant interest. All the students are expected to participate and the expenditure towards such visits should be met by the students. One or more faculty members will accompany the students during industrial visits, educational tour, etc. Students must obtain permission from the Principal, through the head of the department and from the parents before planning any visit or tour.

SCHOLARSHIP

Management Scholarships / Financial Assistance for the outstanding meritorious students in academic, co-curricular and extracurricular activities are suitably awarded by the college. Deserving, meritorious and economically weaker students are given financial assistance by the Management for payment of tuition fees including free books and transport. The students who fails to have adequate attendance will be exempted from the scholarship.

Dr. K C G VERGHESE MERIT CUM MEANS SCHOLARSHIP

In fond memory of our Founder & Chairman Dr. K. C. G. Verghese and for the yeomen services he had rendered to the Society, a Public Charitable Foundation has been created in his name. It offers aid to :

·The top scorers in Class 12/II PUC from any School/College are awarded scholarship to pursue their higher studies at Hindustan College.

Scholarships are also awarded to the meritorious students with high scores who are financially challenged to meet their educational needs at Hindustan College.

Dr. ELIZABETH VERGHESE FOUNDER CHANCELLOR SCHOLARSHIP

This scholarship has been instituted to empower and provide encouragement to girls. Girls with academic potential to pursue higher education and who are from lower income families who are interested in pursuing higher education at Hindustan College are eligible for this scholarship.

SPORTS SCHOLARSHIP

The Sports and Games of Hindustan College opens its door to fresh talent every year. The institution gives prime importance to enroll students who excel in sports under Sports Scholarship. The student who has performed and achieved accolades at the National, State and Inter-University Levels in the sports can apply for scholarship.

HINDUSTAN LOYALTY SCHOLARSHIP

This Scholarship is available for the Alumni of the Hindustan Group of Institutions. Allocation of Scholarship is subject to norms and the scrutiny of the Scholarship Committee. It is open for:
- Children of Alumni
- Immediate family members (Sister/Brother) of Alumni
- Alumni for Higher Studies
- Children of the Staff of HGI

SCHOLARSHIP & ELIGIBILITY RULES FOR SC/ST/OBC AS PER GOVT. OF KARNATAKA

- The candidate who has passed Higher Secondary/II PUC are eligible for this scholarship.
- The income of the parents should not exceed the prescribed limit.
- The scholarship availed during the first year should be renewed from year to year within the stages of education.
- The candidate should not be in receipt of any other scholarship/assistance from other sources.
- The candidate should have a minimum of 90% attendance each year.
- The award of the scholarship is subject to good conduct and character.

- **LIBRARY**

The library is the focal point and nerve centre of any educational institutions, more so in the case of a professional college. The college library is well equipped, with needed number of books and large number of Indian and Foreign journals and periodicals besides a good collection of light reading materials.

- **Working hours**

The library is kept open on all full working days from 09:00 am to 05:00 pm. On 2nd, 4th & 5th Saturdays it will be open from 09:00 am to 02:00 pm. The books can be borrowed and returned between 09:00 am to 05:00 pm on all working days (Mon-Fri). Based on necessity it will be kept open on holidays/vacations.

- **Library Card**

Each student will be given one borrower's card   (2 Books). A student can borrow books using the cards given and can hold them for 15 days. Books will be issued only in exchange of the library card and on production of the identity card.

- **Conditions for issue of books**

Before borrowing a book, the student must make sure the book is in good condition. If any damage is noticed, it has to be reported to the Librarian at the time of borrowing. If they fail to do so they will be responsible for the defects found on return of the books. Periodicals, publications, dictionaries and other such reference books will not be lent out.

- **Renewal of books**

Books can be renewed for further period of 3days provided the books are not under reservation. More than one renewal is not allowed any time. Books should be returned on or before the due date, which a penalty of Rs.5 per day during the first one week and Rs.10 per day for the second week shall be charged If the students fails to do so or the book is damaged, the borrower has to replace it with a new book.

- **Loss of books and Library card**

Loss of borrower's card should be reported to the Librarian in writing. Duplicate card will be issued after such reporting and further enquiry.

A fine of Rs 100/- shall be charged towards the cost of the borrower's card and the students shall be responsible for any books borrowed on the lost ticket. The borrower shall be responsible for any damage to the books or journals. In case of loss of a book or journal which the borrower is unable to replace by another good copy; he will be required to pay double the charge of publisher's price of the book or journal. Students who have lost books should either pay double the cost of the books or replace them with new one with in 7days from the date of intimation.

- **Donation of books to the library**

Donation of books to the library is encouraged. Useful donation of manuscripts, books and periodicals etc, are accepted. Such donations once accepted will become the absolute property of the college library / book bank.

- **No due certificate**

To get a "No Due certificate" at the end of the course, one should return all the library books and cards.

Reference books will not be issued to students.

Foreign authored books will be issued for only reference.

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UGC REGULATIONS ON CURBING THE MENACE OF RAGGING IN HIGHER EDUCATIONAL INSTITUTIONS 2009

In exercise of the powers conferred by Clause (g) of Sub-Section (1) of Section 26 of the University Grants Commission Act, 1956, the University Grants Commission hereby makes the following regulations, namely

1. Title, commencement and applicability:

1.1   These regulations shall be called the "UGC Regulations on curbing the Menace of Ragging in Higher Educational Institutions, 2009".

1.2   They shall come into force with immediate effect.

1.3   They shall apply to all the Universities established or incorporated by or under a Central Act, a Provisional Act or a State Act, to all institutions deemed to be University Under Section 3 of the UGC Act, 1956, to all other higher educational institutions, including the departments, constituent units and all the premises (academic, residential, sports, canteen, etc.) of such Universities, deemed universities and other higher educational institutions, whether located within the campus or outside, and to all means to transportation of students whether public or private.

1.4   OBJECTIVE: To root out ragging in all its forms from Universities, Colleges and other educational institutions in the country by prohibiting it by Law, preventing its occurrence by following the provisions of these Regulations and punishing those who indulge in ragging as provided for in these Regulations and the appropriate law in force.

Definitions: For the purposes of these Regulations:

3.1   "College" means and Institution, whether known as such or by any other name, which provides for a program of study beyond 12 years of schooling for obtaining qualification from a University and which, in accordance with the rules and regulations of such University, is recognized as competent to provide for such programme of study and present students undergoing such programme of study for the examination for the award of such qualification.

3.2   "Head of the Institution" means the "Vice-Chancellor" in case of a University/ Deemed to be University, "Principal" in case of a college, "Director in case of an Institute.

3.3   "Institution" means a higher educational institution (HEI), like University, a college, an institute, etc. imparting higher education beyond 12 years of schooling leading to a degree (Graduate, Postgraduate and Higher Level) and/or a University Diploma.

3.4   What is 'Ragging'? Any conduct whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness any other student, indulging in rowdy or undisciplined activities which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in a fresh man or a junior student or asking the student to do any act or perform something which the student will not do in ordinary course and which has the effect of causing or generating a sense of

shame or embarrassment so as to adversely affect the physique or psyche of a fresh man or a junior student.

3.5 " Statutory/Regulatory Body" means a body so constituted by a Central or State Government Legislation for setting and maintaining standards in relevant areas of higher education, such as the All India Council for Technical Education (AICTE), the Bar Council of India (BCI), the Dental Council of India (DCI), the Distance Education Council(DEC), Indian Council of Agricultural Research (ICAR), the Indian Nursing Council (INC), the Medical Council of India (MCI), the National Council of Teacher Education (NCTE), the Primary Council of India (PCI) and the State Higher Education Councils.

3.6 "University" means a University established or incorporated by or under Central Act, a Provincial Act or a state Act, an institution deemed to be University Under Section 3 of the UGC Act, 1956, or an institution specially empowered by an Act of Parliament to confer or grant Degrees.

3.7 Punishable Ingredients of Ragging

- Abetment of ragging
- Criminal Conspiracy to rag
- Unlawful assembly and rioting while ragging
- Public nuisance created during ragging
- Violation of decency and morals through ragging
- Injury to body, causing hurt or grievous hurt
- Wrongful restraint
- Wrongful confinement
- Use of criminal force
- Assault as well as sexual offences or unnatural offences
- Extortion
- Criminal trespass
- Offences against property
- Criminal intimidation

PUNISHMENTS

1.1 At the institution level: Depending upon the nature and gravity of the offence as established by the Anti-Ragging Committee of the institution, the possible punishments for those found guilty of ragging at the institution level shall be any one or any combination of the following:

1.1.1 Suspension from attending classes and academic privileges

1.1.2 Withholding / withdrawing scholarship / fellowship and other benefits

1.1.3 Debarring from appearing in any test/examination or other evaluation process

1.1.4 Withholding results

1.1.5 Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.

1.1.6   Suspension / expulsion from the hostel

1.1.7   Cancellation of admission

1.1.8   Rustication from the institution for a period ranging from 1 to 4 semesters

1.1.9   Expulsion from the institution and consequent debarring from admission to any other institution for a specified period

1.1.10   Fine ranging between Rupees 25,000/- and Rupees 1 Lakh

1.1.11   Collective punishment: When the persons committing or abetting the crime of ragging are not identified, the institution shall resort to collective punishment.

- Attempts to commit any or all of the above mentioned offences against the victim(s);
- Physical or Psychological Humiliation;
- All other offences following from the definition of "Ragging".

1.2   Measures for prohibition of ragging at the institution level:

1.2.1   The institution shall strictly observe the provisions of the Act of the Central Government and the State Governments, if any, or if enacted, considering ragging as a cognizable offence under the law on a par with rape and other atrocities against women and ill-treatment of persons belonging to the SC/ST, and prohibiting ragging in all its forms in all institutions.

1.2.2   Ragging in all its forms shall be totally banned in the entire institution, including its departments, constituent units, all its premises (academic, residential, sports, canteen, etc.) whether located within the campus or outside and in all means of transportation of students whether public or private.

1.2.3   The institution shall take strict action against those found guilty of ragging and/or of abetting ragging.

1.3   Setting up of committees and their functions:

1.3.1   The Anti-Ragging Committee: The anti-Ragging Committee shall be headed by the Head of the institution and shall consist of representatives of faculty members, parents, students belonging to the freshers category as well as seniors and non-teaching staff. It shall monitor the anti-ragging activities in the institution, consider the recommendations of the Anti-Ragging Squad and take appropriate decisions, including spelling out suitable punishments to those found guilty.

1.3.2   The Anti-Ragging Squad: The Anti-Ragging Squad shall be nominated by the Head of the institution with such representation as considered necessary and shall consist of members belonging to the various sections of the campus community. The squad shall have vigil, oversight and patrolling functions. It shall be kept mobile, alert and active at all times and shall be empowered to inspect places of potential ragging and make surprise raids on hostels and other hot spots. The squad shall investigate incidents of ragging and make recommendations to the Anti-Ragging Committee and shall work under the overall guidance of the said committee.

1.3.3   Monitoring Cell on Ragging: If the institution is an affiliating university, it shall have Monitoring cell on Ragging to coordinate with the institutions affiliated to it by calling for reports from the Head of such institutions

regarding the activities of the Anti-Ragging Committees, Squads, and Monitoring Cells, regarding compliance with the instruction on conducting orientation programmes, counselling sessions, etc., and regarding the incidents of ragging, the problems faced by wardens and other officials, etc. This cell shall also review the efforts made by such institutions to publicize anti-ragging measures, cross-verify the receipt of undertakings from candidates/students and their parents/guardians every year, ad shall be the prime mover for initiating action by the university authorities to suitably amend the Statutes or Ordinances or By-laws to facilitate the implementation of anti-ragging at the level of the institution.

1.3.4   As per UGC D.O.No.F.3-2/2021 (ARC) dated 27th October, 2021, procedure for submission of Anti Ragging Affidavit has been revised to online mode by visiting www.antiragging.in or www.amanmovement.org, the student and his/her parent/guardian need to submit affidavit online. This revision replaces the former physical mode of submission of affidavit by the student and his/her parent/guardian.

COLLEGE ACTIVITIES

Competitions and activities shall be organized to provide opportunities for students to learn the values of teamwork, individual and group responsibility and a sense of culture and community. Among the celebrations marked with total student involvement and with great joy were the Independence Day, Founders day, Onam, Teachers day, Christmas, Founder's Memorial Day, Republic Day, Fun week, Fresher's day, Talents day and International Women's day.

STUDENT COUNCIL
Leadership and Learning are two sides of the same coin. In order to develop the leadership quality among the students, student's council shall be formed each year. The students developed participatory power which is necessary for leadership and took leadership with social responsibility.

CAMPUS NEWS PUBLICATION
- 'Voice of Hindustan', the college newsletter which is published monthly, reflects the clear picture of all sorts of activities undertaken by a college and develops writing skills among students and staff. "Voice of Hindustan" issues contains the reports of various activities held in the college, the upcoming events, informative articles, interesting interviews and many more interesting write ups. Dr. KCG's corner is a regular column reserved for the write ups regarding life history of our respected founder from his Autobiography Wheels and Wings. Star of Hindustan is a column / interview reserved for the student achievers and few columns were reserved for the students in all the issues, through which we provided an opportunity for the students to transform themselves as authors and publish their articles.
- 'Tech Zone', an IT magazine is an issue which is published semi annually, comprises the activities and achievement of the Computer Science Department in the Academic & Co-curricular activities and it provides a platform for the students of BCA department to explore in IT field.

NATIONAL LEVEL/STATE LEVEL INTER COLLEGIATE FEST

The college organizes 3 major Inter Collegiate Fest at State Level & National Level.
- Spectra, a Two Day National Level Management, IT and Cultural Fest shall be organized during even semester of every year. The fest provides a platform to students from all parts of the country to exhibit their Managerial, IT and Cultural talent by participating in various competitions crafted to showcase their skills and share their thoughts across nation
- Illumination – an Inter College Literary Competition shall be organized during odd semester of every year.
- Hackathon – It is event in which a large number of people meet to engage in collaborative computer programming.

ALUMNI MEET

Every year, the college has an alumni meet to reunite with former students and recognise their numerous accomplishments. The Alumni Association was established to encourage a sense of fidelity and to advance the institution's overall welfare.

NSS UNIT

The goal of our college's NSS unit is to help students grow as people by engaging them in volunteer work. By taking part in numerous NSS programmes run by the college, the students have gained knowledge, strengthened their leadership abilities, and gained confidence.

SPORTS & GAMES:

The entire educational system includes physical education. The Department of Physical Education arranges a variety of competitions at the state and national levels with the idea of "SPORTS FOR ALL." Sports events are also planned for both teaching and non-teaching employees. Our students have participated in a variety of intercollegiate competitions organised at the district, state, and national levels and have brought honour to the institution by winning medals and trophies in the process.

EXTRA CURRICULAR & CO-CURRICULAR ACTIVITIES

Apart from the sports activities, we encourage the students to take time off from their busy academic schedule and participate in ECCC. Through Extra-curricular activities, we promote the personality development and inherent talents of the students. The college believes that by imbibing moral values, life skills, soft skills, vocational skills and also while taking part in nation building activities besides studies, the students become responsible citizens of the nation and also contribute meaningfully to the enrichment of society. The college has evolved a suitable platforms and support mechanism to meet this objective.

PARENTS-TEACHER'S MEET

Each semester, the college provides an opportunity for the parents to interact with the staff members with regard to their ward's attendance, progress of study, discipline and character.

UNIVESITY OF MYSORE
SYLLABUS FOR B.COM DEGREE AS PER
NEP – 2020 REGULATIONS
IMPLEMENTED FROM THE ACADEMIC YEAR 2021-22

I.   OBJECTIVES:
1.   To develop the skills required for the application of accounting concepts and techniques learned in the classroom at the workplace.
2.   To provide competent and technical skills personnel to the industry in the area of Accounting, Finance, Taxation, Cost and Management Accounting.
3.   To enhance the employability skills of the commerce students.
4.   To enhance the capability of the students improve their decision-making skills.
5.   To enhance the capability of the students to make decisions at personal and professional level.
6.   To encourage entrepreneurship among students pursuing education in the field of Commerce.
7.   To   empower   students for   pursuing professional courses like Chartered Accountancy, Cost and Management Accountancy, Company Secretary, etc.,
8.   To ensure holistic development of Commerce students.

II.   ELIGIBILITY FOR ADMISSION:
Candidates who have passed Two Year Pre University Course of Karnataka State in any discipline or its equivalent (viz., 10+2 of other states, ITI, Diploma etc.) are eligible for admission into this program.

III.   DURATION OF THE PROGRAM:
The program of study is Four years of Eight Semesters. A candidate shall complete his/her degree within eight academic years from the date of his/her admission to the first semester. The NEP 2020 provides multiple exit options for students as specified below:

EXIT OPTION:
a.   The students who successfully complete ONE year/ 2 Semesters and leave the program, will be awarded Certificate in Commerce.
b.   The students who successfully complete TWO years/ 4 Semesters and leave the program, will be awarded Diploma in Commerce.
c.   The students who successfully complete THREE years/ 6 Semesters and leave the program, will be awarded Bachelors Degree in Commerce (B.COM)
d.   An option is given to the students to continue their education to the Fourth year and those who successfully complete FOUR years/ 8 Semesters will be awarded Bachelors Degree in Commerce (Hons) . [B.COM (Hons)]

IV.   MEDIUM OF INSTRUCTION
The medium of instruction shall be English. However a candidate will be permitted to write the examination either in English or in Kannada.

V.   ATTENDANCE
a.   For the purpose of calculating attendance, each semester shall be taken as a Unit.
b.   A student shall be considered to have satisfied the requirement of attendance for the semester, if he/she has attended not less than 75% in aggregate of the number of working periods in each of the subjects compulsorily.
c.   A student who fails to complete the course in the manner stated above shall not be permitted to take the University Examination.

VI.   SKILL DEVELOPMENT / RECORD MAINTENANCE
a.   Every college is required to establish a dedicated business lab for the purpose of conducting practical/ assignments to be written in the record.
b.   In every semester, the student should maintain a record book in which a minimum of 5 exercise or activities per course are to be recorded.

VII.   SCHEME OF EXAMINATION
a. There shall be an University examination at the end of each semester. The maximum marks for the university examination in each paper shall be 60 marks for DSC, DSE, Vocational, SEC and OEC.
b. Internal Assessment 40 marks for DSC, DSE, Vocational, SEC and OEC.
Guidelines for Continuous Internal Evaluation and Semester End Examination:
The CIE and SEE will carry 40% and 60% weightage each, to enable the course to be evaluated for a total of 100 marks, irrespective of its credits. The evaluation system of the course is comprehensive & continuous during the entire period of the Semester. For a course, the CIE and SEE evaluation will be on the following parameters:

Sl. No.	Parameters for the Evaluation	Marks
	Continuous Internal Evaluation (CIE)	
1	Continuous & Comprehensive Evaluation (CCE) – (A)	20 Marks
2	Internal Assessment Tests (IAT) –(B)	20 Marks
	Total of CIE (A+B)	40 Marks
3	Semester End Examination (SEE) – (C)	60 Marks
	Total of CIE and SEE (A + B + C)	100 Marks

Continuous Internal Evaluation:

a. **Continuous & Comprehensive Evaluation (CCE):** The CCE will carry a maximum of 20% weightage (20 marks) of total marks of a course. Before the start of the academic session in each semester, a faculty member should choose for his/her course, minimum of four of the following assessment methods with 5 marks each (4x5=20 marks)

- Individual Assignments
- Seminars/Class Room Presentations/ Quizzes
- Group Discussions /Class Discussion/ Group Assignments
- Case studies/Case lets
- Participatory & Industry-Integrated Learning/ Industrial visits
- Practical activities / Problem Solving Exercises
- Participation in Seminars/ Academic Events/Symposia, etc.
- Mini Projects/Capstone Projects

b. **Internal Assessment Tests (IAT):** The IAT will carry a maximum of 20% weightage (20 marks) of total marks of a course. Under this component, two tests shall be conducted in a semester for 30   marks each and   the same is to be scaled down to 10 marks each.

PROGRAM STRUCTURE

Proposed Scheme of Teaching and Evaluation for B.Com (Basic/Hons.) with Commerce as Core Subject

Sl. No.	Course Code	Title of the Course	Category of Courses	Teaching Hours per week (L+T+P)	SEE	CIE	Total Marks	Credits
		I SEMESTER B.COM						
1	Lang 1.1	Language – I	AECC	3+1+0	60	40	100	3
2	Lang 1.2	Language - II.	AECC	3+1+0	60	40	100	3
3	B.Com 1.1	Financial Accounting – I	DSC	4+0+0	60	40	100	4
4	B.Com 1.2	Management Principles and Applications	DSC	4+0+0	60	40	100	4
5	B.Com 1.3	Principles of Marketing	DSC	4+0+0	60	40	100	4
6	B.Com 1.4	Digital Fluency **OR** Environmental Studies	SEC-SB AECC	1+0+2 3+0+0	60	40	100	3
7	B. Com1.5	Basics of Accounting **OR** Managing Workforce	OCE	3+0+0	60	40	100	3
8	B.Com 1.6	Yoga **OR** Sports	SEC-VB	0+0+1	-	-	-	1
9	B.Com 1.7	Health and Wellness **OR** NCC/NSS/R&R (S&G)/Culture	SEC-VB	0+0+1	-	-	-	1
		Sub-Total (A)			420	280	700	25

			II SEMESTER B.COM						
10	Lang 2.1	Language –I	AECC	3+1+0	60	40	100	3
11	Lang 2.2	Language –II	AECC	3+1+0	60	40	100	3
12	B.Com 2.1	Financial Accounting – II	DSC	4+0+0	60	40	100	4
13	B.Com 2.2	Company Law	DSC	4+0+0	60	40	100	4
14	B Com 2.3	Law and Practice of Banking	DSC	4+0+0	60	40	100	4
15	B.Com 2.4	Digital Fluency OR Environmental Studies	SEC-SB AECC	1+0+1 3+0+0	60	40	100	2 3
16	B.Com 2.6	Financial Literacy **OR** Retail Management	OEC	3+0+0	60	40	100	3
17	B.Com 2.7	Yoga **OR** Sports	SEC-VB	0+0+1	-	-	-	1
18	B.Com 2.8	Health and Wellness **OR** NCC/NSS/R&R (S&G)/Culture	SEC-VB	0+0+1	-	-	-	1
		Sub-Total (B)			420	280	700	25

EXIT OPTION WITH CERTIFICATION – with ability to solve well defined problems

			Semester III					
Sl. No.	Course Code	Title of the Course	Category of Courses	Teaching Hours per Week (L + T + P)	SEE	CIE	Total Marks	Credits
19	Lang.1.1	Language – I	AECC	3+1+0	60	40	100	3
20	Lang.1.2	Language – II	AECC	3+1+0	60	40	100	3
21	B.Com.3.1	Corporate Accounting	DSC	3+0+2	60	40	100	4
22	B.Com.3.2	Business Statistics	DSC	3+0+2	60	40	100	4
23	B.Com.3.3	Cost Accounting	DSC	3+0+2	60	40	100	4
24	B.Com.3.4	Artificial Intelligence	SEC	1+0+2	50	50	100	2
25	B.Com.3.5	Advertising Skills/Entrepreneurial Skills	OEC	3+0+0	60	40	100	3
		Sub –Total (C)			410	290	700	23

Semester IV								
Sl. No.	Course Code	Title of the Course	Category of Courses	Teaching Hours per Week (L + T + P)	SEE	CIE	Total Marks	Credits
26	Lang.1.1	Language – I	AECC	3+1+0	60	40	100	3
27	Lang.1.2	Language – II	AECC	3+1+0	60	40	100	3
28	B.Com.4.1	Advanced Corporate Accounting	DSC	3+0+2	60	40	100	4
29	B.Com.4.2	Costing Methods & Techniques	DSC	3+0+2	60	40	100	4
30	B.Com.4.3	Business Regulatory Framework	DSC	4+0+0	60	40	100	4
31	B.Com.4.4	Constitution of India	AECC	2+0+0	50	50	100	2
32	B.Com.4.5	NCC/NSS/Culture/Health Wellness/ Social & Emotional learning/others	SEC-VB	1+0+2	-	100	100	2
33	B.Com.4.6	Business Ethics / Corporate Governance	OEC	3+0+0	60	40	100	3
		Sub –Total (D)			410	390	800	25

EXIT OPTION WITH DIPLOMA – Ability to solve broadly defined problems.

Semester V								
Sl. No.	Course Code	Title of the Course	Categoryof Courses	Teaching Hours per Week (L + T + P)	SEE	CIE	Total Marks	Credits
31	B.Com.5.1	Financial Management	DSC	3+0+2	70	30	100	4
32	B.Com.5.2	Income Tax Law and Practice-I	DSC	3+0+2	70	30	100	4
33	B.Com.5.3	Auditing and Assurance	DSC	4+0+0	70	30	100	4
34	B.Com.5.4 Elective	One Course from the Selected Elective Group	DSE - 1	3+1+0	70	30	100	3
35	B.Com.5.6 Elective	GST- Law & Practice	Vocational - 1	2+0+2	70	30	100	3
36	B.Com.5.7	Cyber Security/Ethics & Self Awareness	SEC - VB	1+0+2	50	50	100	2
		Sub –Total (E)			400	200	600	20

Semester VI									
Sl. No.	Course Code	Title of the Course	Category of Courses	Teaching Hours per Week (L + T + P)	SEE	CIE	Total Marks	Credits
37	B.Com.6.1	Management Accounting	DSC	3+0+2	70	30	100	4
38	B.Com.6.2	Income Tax Law and Practice-II	DSC	3+0+2	70	30	100	4
39	B.Com.6.3 Elective	Three courses from the Selected Elective Group	DSE – 2	3+1+0	70	30	100	3
40	B.Com.6.4 Elective		DSE – 3	3+1+0	70	30	100	3
41	B.Com.6.5 Elective		DSE – 4	3+1+0	70	30	100	3
42	B.Com.6.6	Basics of Spread Sheet Modelling OR Report on Study of Startups and Innovative Business Ideas	Vocational-2	2+0+2	70	30	100	3
43	B.Com.6.7	Professional Communication	SEC - SB	2+0+0	50	50	100	2
		Sub –Total (F)			470	230	700	22
		Grand Total - Degree			2670	1630	4300	138

EXIT OPTION WITH BACHELOR DEGREE -Ability to solve complex problems that are Ill- structured requiring multi-disciplinary skills to solve them.

Semester VII									
Sl. No.	Course Code	Title of the Course	Category of Courses	Teaching Hours per Week (L + T + P)	SEE	CIE	Total Marks	Credits
44	B.Com.7.1	International Business	DSC	4+0+0	70	30	100	4
45	B.Com.7.2	Advanced Business Statistics	DSC	3+0+2	70	30	100	4
46	B.Com.7.3	Advanced Financial Management	DSC	3+0+2	70	30	100	4
47	B.Com.7.4	One Course from the Selected Elective Group	DSE - 5	3+1+0	70	30	100	3
48	B.Com.7.5	ERP Applications	Vocational-3	2+0+2	70	30	100	3
49	B.Com.7.6	Research Methodology	-	2+0+2	70	30	100	3
		Sub –Total (G)			420	180	600	21

Semester VIII								
Sl. No.	Course Code	Title of the Course	Categoryof Courses	Teaching Hours per Week (L + T + P)	SEE	CIE	Total Marks	Credits
50	B.Com.8.1	Financial Reporting-IND.AS	DSC	3+0+2	70	30	100	4
51	B.Com.8.2	Strategic Financial Management	DSC	4+0+0	70	30	100	4
52	B.Com.8.3	Business Analytics OR Data Analysis & Decision Sciences	DSC	3+0+2	70	30	100	4
53	B.Com.8.4	Managing Digital Platforms	Vocational-4	2+0+2	70	30	100	3
54	B.Com.8.5	Research Projects/Internship with Viva – voce	-	-	50	50	100	6
		OR Two Courses from the Selected Elective Group 8.5 (A) & 8.5 (B)	DSE-6	3+1+0	70*	30*	100*	3*
			DSE-7	3+1+0	70*	30*	100*	3*
Sub –Total (H)					330/ 420*	170/ 180*	500/ 600*	21/ 21*
Grand Total – Honors					3420/ 3510*	1980/ 1990*	5400/ 5500*	180

Students who do not opt Research Project / Internship shall take two elective courses such as 8.5 (A) & 8.5 (B). Sub Total (H) and Grand Totals Honors vary accordingly.

BACHELOR DEGREE WITH HONORS – The students shall experience of workplace problem solving in the form of internship or research experience preparing for higher education or entrepreneurship experience.

UNIVERSITY OF MYSORE
SYLLABUS FOR BCA DEGREE AS PER
NEP – 2020 REGULATIONS

IMPLEMENTED FROM THE ACADEMIC YEAR 2021-22

I.   OBJECTIVES:

1.   The primary objective of this program is to provide a foundation of computing principles and business practices for effectively using/managing information systems and enterprise software

2.   It helps students analyze the requirements for system development and exposes students to business software and information systems

3.   This course provides students with options to specialize in legacy application software, system software or mobile applications

4.   To produce outstanding IT professionals who can apply the theoretical knowledge into practice in the real world and develop standalone live projects themselves

5.   To provide opportunity for the study of modern methods of information processing and its applications.

6.   To develop among students the programming techniques and the problem solving skills through programming

7.   To prepare students who wish to go on to further studies in computer science and related subjects.

8.   To acquaint students to Work effectively with a range of current, standard, Office Productivity software applications

Program Outcomes: BCA (3 Years) Degree

1.   Discipline knowledge: Acquiring knowledge on basics of Computer Science and ability to apply to design principles in the development of solutions for problems of varying complexity

2.   Problem Solving: Improved reasoning with strong mathematical ability to Identify, formulate and analyze problems related to computer science and exhibiting a sound knowledge on data structures and algorithms.

3.   Design and Development of Solutions: Ability to design and development of algorithmic solutions to real world problems and acquiring a minimum knowledge on statistics and optimization problems. Establishing excellent skills in applying various design strategies for solving complex problems.

4. Programming a computer: Exhibiting strong skills required to program a computer for various issues and problems of day-to-day applications with thorough knowledge on programming languages of various levels.

5. Application Systems Knowledge: Possessing a sound knowledge on computer application software and ability to design and develop app for applicative problems.

6. Modern Tool Usage: Identify, select and use a modern scientific and IT tool or technique for modeling, prediction, data analysis and solving problems in the area of Computer Science and making them mobile based application software.

7. Communication: Must have a reasonably good communication knowledge both in oral and writing.

8. Project Management: Practicing of existing projects and becoming independent to launch own project by identifying a gap in solutions.

9. Ethics on Profession, Environment and Society: Exhibiting professional ethics to maintain the internality in a working environment and also have concern on societal impacts due to computer-based solutions for problems.

10. Lifelong Learning: Should become an independent learner. So, learn to learn ability.

11. Motivation to take up Higher Studies: Inspiration to continue educations towards advanced studies on Computer Science.

Additional Program Outcomes: BCA Degree (Hons)

The Bachelor of Computer Application (BCA (Hons)) program enables students to attain following additional attributes besides the afore-mentioned attributes, by the time of graduation:

1. Apply standard Software Engineering practices and strategies in real -time software project development

2. Design and develop computer programs/computer -based systems in the areas related to AI, algorithms, networking, web design, cloud computing, IoT and data analytics.

3. Acquaint with the contemporary trends in industrial/research settings and thereby innovate novel solutions to existing problems

4. The ability to apply the knowledge and understanding noted above to the analysis of a given information handling problem.

5. The ability to work independently on a substantial software project and as an effective team member.

Curriculum for BCA

Sem	Core Courses	Hour / Week Theory	Hour / Week Lab	DS Elective Courses	Hous/ Week
1	i. Fundamentals of Computers ii. Programming in C iii. Mathematical Foundation/ Accountancy iv. LAB: Information Technology v. LAB: C Programming	3 3 3	 4 4		
2	i. Discrete Mathematical Structures ii. Data Structures using C iii. Object Oriented Concepts using JAVA iv. LAB: Data Structure v. LAB: JAVA Lab	3 3 3	 4 4		
3	i. Data Base Management Systems ii. C# and DOT NET Framework iii. Computer Communication and Networks iv. LAB: DBMS v. LAB: C# and DOT NET Framework	3 3 3	 4 4		
4	i. Python Programming ii. Computer Multimedia and Animation iii. Operating Systems Concepts iv. LAB: Multimedia and Animation v. LAB: Python programming	3 3 3	 4 4		
5	i. Internet Technologies ii. Statistical Computing and R Programming iii. Software Engineering iv. LAB: R Programming v. LAB: JAVA Script, HTML and CSS vi. Vocational 1	3 3 3 3	 4 4	(a) Cyber Law and Cyber Security (b) Cloud Computing (c) Business Intelligence	3 3 3
6	i. Artificial Intelligence and Applications ii. PHP and MySQL iii. LAB: PHP and MySQL iv. PROJECT: v. Vocational 2	3 3 3	 4 12	(a) Fundamentals of Data Science (b) Mobile Application Development (c) Embedded Systems	3 3 3
7	i. Analysis and Design of Algorithms ii. Data Mining and Knowledge Management iii. LAB: Algorithms iv. LAB: Data Mining and Knowledge Management v. Vocational 3	3 3	 4 4	(a) Data Compression (b) IoT (c) Data Analytics	3 3 3
8	i. Automata Theory and Compiler Design ii. Cryptography and Network Security iii. Compiler Lab iv. LAB: Project v. Vocational 4	3 3 3	 4 12	(a) Open-Source Programming (b) Storage Area Networks (c) Pattern Recognition (a) Machine Learning	3 3 3 3

TABLE I: COURSE STRUCTURE FOR BCA.

Semester	Course Code	Title of the Paper	Credit	Total Credit of OE, Languages, CAE, Voc, AECC, SEC	Total Credit
I	CAC01	Fundamentals of Computers	3	13	26
	CAC02	Programming in C	3		
	CAC03(a)/(b)	Mathematical Foundation/ Accountancy	3		
	CAC01P	LAB: Information Technology	2		
	CAC02P	LAB: C Programming	2		
II	CAC04	Data Structures using C	3	13	26
	CAC05	Object Oriented Concepts using JAVA	3		
	CAC06	Discrete Mathematical Structures	3		
	CAC04 P	LAB: Data Structure	2		
	CAC05 P	LAB: JAVA	2		
III	CAC07	Data Base Management Systems	3	13	26
	CAC08	C# and DOT NET Framework	3		
	CAC09	Computer Communication and Networks	3		
	CAC07P	LAB: DBMS	2		
	CAC08P	LAB: C# and DOT NET Framework	2		
IV	CAC10	Python Programming	3	13	26
	CAC11	Computer Multimedia and Animation	3		
	CAC12	Operating System Concepts	3		
	CAC10P	LAB: Python programming	2		
	CAC11P	LAB: Multimedia and Animation	2		
V	CAC13	Internet Technologies	3	10	23
	CAC14	Statistical Computing and R Programming	3		
	CAC15	Software Engineering	3		
	CAC13P	LAB: JAVA Script, HTML and CSS	2		
	CAC14P	LAB: R Programming	2		
VI	CAC16	PHP and MySQL	3	10	23
	CAC17	Artificial Intelligence and Applications	3		
	CAC16P	LAB: PHP and MySQL	2		
	CA-P1	Project Work	5		
VII	CAC18	Analysis and Design of Algorithms	3	11	21
	CAC19	Data Mining and Knowledge Management	3		
	CAC18P	LAB: Algorithms	2		
	CAC19P	LAB: Data Mining	2		
	CAI01	Internship	2		
VIII	CAC20	Automata Theory and Compiler Design	3	6	20
	CAC21	Cryptography and Network Security	3		
	CAC20P	LAB: Compiler Lab	2		
	CAP02	Project Work	6		

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BBA AVIATION MANAGEMENT

SYLLABUS AND REGULATIONS AS PER NEP – 2020 FOR BBA – AVIATION MANAGEMENT (BBA – AM) SPECIALISED PROGRAMME

TO BE IMPLEMENTED FROM THE ACADEMIC YEAR 2022 – 23

Applicable to those students taking admission to First semester BBA (Aviation Management) from Academic Year 2022 – 23

I. **OBJECTIVES:**

1. To develop the skills required for the application of business concepts and techniques learned in the classroom to implement at the workplace.

2. To provide competent and technical skills personnel to the industry in the area of Aviation along with Marketing, Finance, Human Resource, Data Analytics, Retailing and Logistics and Supply Chain Management. To enhance the employability skills of the management students.

3. To enhance the capability of the students to improve their decision-making skills.

4. To ensure holistic development of students.

II. ELIGIBILITY FOR ADMISSION:

1. Candidates who have passed Two Year Pre University Course of Karnataka State in any discipline or its equivalent (viz., 10+2 of other states, ITI, Diploma etc.) are eligible for admission into FIRST SEMESTER of this programme.

2. Candidates who have qualified with certification by executing exit option after their second semester of BBA/B Com under NEP – 2020, are eligible for enrolling to third semester of this programme, subject to approval from competent authority/committee such as *"Equivalent Committee"* or any other such committee formed by University of Mysore, Mysuru.

III. DURATION OF THE PROGRAMME:

The programme of study is Four years comprising of Eight Semesters. A candidate shall complete his/her degree within eight academic years from the date of his/her admission to the first semester. The NEP 2020 provides multiple exit options for students as specified below:

EXIT OPTION:

a. The students who successfully complete ONE YEAR i.e. Two Semesters and execute the exit option from the programme, will be awarded Certificate in Business Administration in Aviation Management.

b. The students who successfully complete TWO YEARS i.e. Four Semesters and execute the exit option from the programme, will be awarded Diploma in Business Administration in Aviation Management.

c. The CIE and SEE will The students, who successfully complete THREE YEARS i.e. Six Semesters and execute the exit option from the programme, will be awarded Degree in Business Administration in Aviation Management. (BBA – AM)

d.   An option is given to the students to continue their education to the Fourth year and those who successfully complete FOUR years i.e. Eight Semesters will be awarded Bachelors Degree in Business Administration in Aviation (Hons). [BBA – AM (Hons)].

Note:

Subject to approval from competent authority of University of Mysore, Mysuru, those students who exit with Certification or Diploma or Basic Bachelor Degree shall be eligible to re-enter the Programme at the exit level to complete the programme or to complete the next level. The candidates may have a maximum of two exit options or lateral entries to complete the programme.

IV. MEDIUM OF INSTRUCTION.

The medium of instruction shall be English, (excluding for languages course other than English)

V. ATTENDANCE

a.   For the purpose of calculating attendance, each semester shall be taken as a Unit.

b.   A student shall be considered to have satisfied the requirement of attendance for the semester, if he/she has attended not less than 75% in aggregate of the number of working periods in each of the subjects compulsorily.

c.   A student who fails to complete the course in the manner stated above shall not be permitted to take the University Examination.

d.   Minimum requirement of 75% of attendance shall not be applicable in case of self study language course.

VII. SCHEME OF EXAMINATION

a.   There shall be a University examination at the end of each semester. The maximum marks for the university examination in each paper shall be 60 marks for DSC, DSE, Vocational, SEC and OEC.

b.   Internal Assessment 40 marks for DSC, DSE, Vocational, SEC and OEC.

Guidelines for Continuous Internal Evaluation and Semester End Examination:
carry 40% and 60% weightage each, to enable the course to be evaluated for a total of 100 marks, irrespective of its credits. The evaluation system of the course is comprehensive & continuous during the entire period of the Semester. For a course, the CIE and SEE evaluation will be on the following parameters:

Sl No	Parameters For The Evaluation	Marks
	Continuous Internal Evaluation (CIE)	
1	Continuous & Comprehensive Evaluation (CCE) – (A) 20 Marks	20 Marks
2	Internal Assessment Tests (IAT) –(B)	20 Marks
	Total of CIE (A+B)	40 Marks
3	Semester End Examination (SEE) – (C)	60 Marks
	Total of CIE and SEE (A + B + C)	100 Marks

Note: *These parameters are applicable for all courses of this programme for which question papers are set under BoE of BBA (Aviation Management), further parameters for those courses of this programme which are common with Regular BBA Programme of University of Mysore, Mysuru such as Languages, Constitution of India, Environmental Studies, Health Wellness/Social and Emotional learning, Sports/NCC/NSS, etc, shall be as per the respective BoS or BoE as applicable.*

Continuous Internal Evaluation:
a. **Continuous & Comprehensive Evaluation (CCE):** The CCE will carry a maximum of 20% weightage (20 marks) of total marks of a course. Before the start of the academic session in each semester, a faculty member shall choose for his/her course, minimum of four of the following assessment methods with 5 marks each (4x5=20 marks)
   1 Individual Assignments
   2 Seminars/Class Room Presentations/ Quiz
   3 Group Discussions /Class Discussion/ Group Assignments
   4 Case studies/Case lets
   5 Participatory & Industry-Integrated Learning/ Industrial visits
   6 Practical activities / Problem Solving Exercises
   7 Participation in Seminars/ Academic Events/Symposia, etc.
   8 Mini Projects

b. **Internal Assessment Tests (IAT):** The IAT will carry a maximum of 20% weightage (20 marks) of total marks of a course. Under this component, two tests will have to be conducted in a semester for 30 marks each and the same is to be scaled down to 10 marks each.

SEMESTER END EXAMINATION (SEE):

The Semester End Examination for all the courses for which students who get registered during the semester shall be conducted. SEE of the course shall be conducted after fulfilling the minimum attendance requirement as per the University norms (excluding self study language courses) and irrespective of the marks scored in Continuous Internal Evaluation a student and take Semester End Examinations. The BoS of the University has prepared the SEE frame work and the question paper pattern for SEE is presented below for 60 marks.

Minimum Marks for a Passing:

Candidates have to obtained a minimum of 35% marks in semester end examination i.e. 21 marks out of 60 marks of theory examination and 40% in aggregate i.e. Total 40 marks out of 100 marks of semester end examination and continuous internal evaluation put together for passing in the said course, in case of failure to score the minimum marks of 35% marks in semester end examination and 40% in aggregate is said to have not completed the course. The student shall complete the course by re appearing only for semester end examination of the course when University of Mysore, mysuru conducts the semester end examination. The student carries the marks already awarded in continuous internal evaluation.

PATTERN OF QUESTION PAPER

TIME : 3 HOURS   MARKS: 60

PART – A

Answer any FIVE of the following questions. Each question carries 2 marks.

(5x2= 10)

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____

PART – B

Answer any TWO of the following questions. Each question carries 10 Marks.

(2x10 =20)

8. _____
9. _____
10. _____
11. _____

PART – C

Answer any TWO of the following questions. Each question carries 15 Marks

(2x15=30)

12. _____
13. _____
14. _____
15. _____

Scheme of Teaching and Evaluation for BBA Aviation Management Specialised Programme (Basic/Hons) with Management and Aviation as Core Subjects

BBA (AVIATION MANAGEMENT) SPECIALISED PROGRAMME

Scheme of Teaching and Evaluation for BBA Aviation Management Specialised Programme (Basic/Hons) with Management and Aviation as Core Subjects

SI No	Course Code	Title of the Course	Category of Courses	Teaching Hours per week (L+T+P)	SEE	CIE	Total Marks	Credits
		Semester I						
1	Lang 1.1	Language – I	AECC	3+1+0	60	40	100	3
2	Lang 1.2	Language – II	AECC	3+1+0	60	40	100	3
3	BBAAM.1.1	Introduction to Aviation Industry	DSC	3+2+0	60	40	100	4
4	BBAAM.1.2	Management Principles and Practice	DSC	3+2+0	60	40	100	4
5	BBAAM.1.3	Fundamentals of Business Accounting	DSC	3+2+0	60	40	100	4
6	BBAAM.1.4	Digital Fluency (OR) Environmental Studies	SEC – SB (or) AECC	1+0+1 (or) 3+0+0	25 (or) 60	25 (or) 40	50 (or) 100	2 (or) 3
7	BBAAM.1.5	Health & Wellness and Yoga (OR) Sports/NCC/NSS/ R&R(S&G)/Cultural	SEC - VB	1+0+2	25	25	50	2
8	BBAAM.1.6	Open Elective – I (To be chosen from across the faculty Arts/Science Faculty)	OEC	3+0+0	60	40	100	3
						SUB – TOTAL (A)		25/26
		Semester II						
9	Lang 2.1	Language – I	AECC	3+1+0	60	40	100	3
10	Lang 2.2	Language – II	AECC	3+1+0	60	40	100	3
11	BBAAM.2.1	Aviation Law & Management	DSC	3+2+0	60	40	100	4
12	BBAAM.2.2	Business Communication – I	DSC	3+2+0	60	40	100	4
13	BBAAM.2.3	Human Resource Management	DSC	3+2+0	60	40	100	4
14	BBAAM.2.4	Digital Fluency (OR) Environmental Studies	SEC – SB (or) AECC	1+0+1 (or) 3+0+0	25 (or) 60	25 (or) 40	50 (or) 100	2 (or) 3
15	BBAAM.2.5	Health & Wellness and Yoga (OR) Sports/NCC/NSS/ R&R(S&G)/Cultural	SEC - VB	1+0+2	25	25	50	2
16	BBAAM.2.6	Open Elective – II (To be chosen from across the faculty Arts/Science Faculty)	OEC	3+0+0	60	40	100	3
						SUB – TOTAL (B)		25/26

Note:

1. Students, who opted for Digital Fluency (2 Credits) in first semester, will study Environmental Studies (3 Credits) in the second semester and vice – versa.

2. Students, who opted for Health & Wellness and Yoga (2 Credits) in first semester, will study anyone from Sports/NCC/NSS/Cultural/R&R (2 Credits) in the second semester and vice – versa.

3. Open Elective (OE) being an elective course, it shall be chosen from an unrelated Discipline/Subject (other faculty) to study multidisciplinary subjects i.e. students from BBA - AM shall opt for OE from Arts/Science Faculty, further it can be chosen from those regularArts/Science degree programmes under NEP offered at Hindustan College, affiliated to University of Mysore, Mysuru.

4. As AECC, SEC - SB, SEC - VB, Vocations Courses of this programme i.e. BBA AM being common with regular BBA Programme under NEP 2020 of University of Mysore, Mysuru, in case of any changes made in the title of such courses including L+T+P, SEE, CIE, Total Marks, Credits, etc... by the respective board(s), same shall be applicable to this programme i.e. BBA Aviation Management in the same manner as made, further such changes shall come into effect from the academic year as mentioned while making such change and in case of silence as to its academic year of implication, it will be presumed as with immediate effect.

Exit option with Under Graduate Certificate in Business Administration in Aviation Management (with the completion of courses equal to a minimum of 48 credits), followed by 10 - 12 credit bridge course(s) for two months, including at-least 6-credit job-specific internship/apprenticeship to acquire job-ready competencies.

			Semester III						
SI No	Course Code	Title of the Course	Category of Courses	Teaching Hours per week (L+T+P)	SEE	CIE	Total Marks	Credits
17	Lang 3.1	Language – I	AECC	3+1+0	60	40	100	3
18	Lang 3.2	Language – II	AECC	3+1+0	60	40	100	3
19	BBAAM.3.1	Airport Operations	DSC	3+2+0	60	40	100	4
20	BBAAM.3.2	Air Ticketing and Marketing – I	DSC	3+2+0	60	40	100	4
21	BBAAM.3.3	Business Communication – II	DSC	3+2+0	60	40	100	4
22	BBAAM.3.4	Artificial Intelligence (OR) Financial Education and Investment Awareness	SEC - SB	1+0+1	25	25	50	2
23	BBAAM.3.5	Open Elective – III (To be chosen from across the faculty Arts/Science Faculty) (OR) India and Indian Constitution	OEC (or) AECC	3+0+0	60	40	100	3
24	BBAAM.3.6	Sports/NCC/NSS/ R&R(S&G)/Cultural	SEC - VB	1+0+2	25	25	50	2
							SUB – TOTAL (C)	25

			Semester IV						
SI No	Course Code	Title of the Course	Category of Courses	Teaching Hours per week (L+T+P)	SEE	CIE	Total Marks	Credits
25	Lang 4.1	Language – I	AECC	3+1+0	60	40	100	3
26	Lang 4.2	Language – II	AECC	3+1+0	60	40	100	3
27	BBAAM.4.1	Air Cargo Management	DSC	3+2+0	60	40	100	4
28	BBAAM.4.2	Air Ticketing and Marketing – II	DSC	3+2+0	60	40	100	4
29	BBAAM.4.3	Marketing Management	DSC	3+2+0	60	40	100	4
30	BBAAM.4.4	Artificial Intelligence (OR) Financial Education and Investment Awareness	SEC - SB	1+0+1	25	25	50	2
31	BBAAM.4.5	Sports/NCC/NSS/ R&R(S&G)/Cultural	SEC - VB	1+0+2	25	25	50	2
32	BBAAM.4.6	Open Elective – III (To be chosen from across the faculty) (OR) India and Indian Constitution	OEC (or) AECC	3+0+0	60	40	100	3
							SUB – TOTAL (D)	25

Note:
1. Students, who opted for Artificial Intelligence (2 Credits) in the third semester, will study Financial Education and Investment Awareness (2 Credits) in fourth semester and vice – versa.
2. Students, who opted for Open Elective (3 Credits) in the third semester, will study Indian Constitution (3 Credits) in fourth semester and vice – versa.
3. Students, who opted for any one from Sports/NCC/NSS/R&R(S&G)/Cultural (2 Credits) in the third semester, will study remaining any one from Sports/NCC/NSS/R&R(S&G)/Cultural (2 Credits) in fourth semester and vice – versa.
4. Open Elective (OE) being an elective course, it shall be chosen from an unrelated Discipline/Subject (other faculty) to study multidisciplinary subjects i.e. students from BBA - AM shall opt for OE from Arts/Science Faculty, further it can be chosen from those regular Arts/Science degree programmes under NEP offered at Hindustan College, affiliated to University of Mysore, Mysuru.
5. Among Sports/NCC/NSS/R&R(S&G)/Cultural (2 Credits) student cannot opt [internal selection among Sports/NCC/NSS/R&R(S&G)/Cultural] the same course once opted during any of the first four semesters.
6. As AECC, SEC - SB, SEC - VB, Vocations Courses of this programme i.e. BBA AM being common with regular BBA Programme of University of Mysore, Mysuru under NEP, in case of any changes made in the title of such courses including L+T+P, SEE, CIE, Total Marks, Credits, etc... by the respective board(s), same shall be applicable to this programme i.e. BBA Aviation Management in the same manner as made, further such changes shall come into effect from the academic year as mentioned while making such change and in case of silence as to its academic year of implication, it will be presumed as with immediate effect.

Exit option with Under Graduate Diploma in Business Administration in Aviation Management (with the completion of courses equal to a minimum of 96 credits), followed by 10 - 12 credit bridge course(s) for two months, including at-least 6-credit job-specific internship/apprenticeship to acquire job-ready competencies.

			Semester V						
Sl No	Course Code	Title of the Course	Category of Courses	Teaching Hours per week (L+T+P)	SEE	CIE	Total Marks	Credits
30	BBAAM.5.1	**Air Travel Management**	DSC	3+2+0	60	40	100	4
31	BBAAM.5.2	**Airport Safety & Security Management**	DSC	3+2+0	60	40	100	4
32	BBAAM.5.3	**Elective Anyone from Group A**	DSE	3+2+0	60	40	100	4
33	BBAAM.5.4	**Elective Anyone from Group B**	DSE	3+2+0	60	40	100	4
34	BBAAM.5.5	**Information Technology for Managers**	Vocational – 1	3+0+2	50	50	100	4
35	BBAAM.5.6	**Cyber Security**	SEC – VB	1+0+2	25	25	50	2
						SUB – TOTAL (E)		22
			Semester VI						
Sl No	Course Code	Title of the Course	Category of Courses	Teaching Hours per week (L+T+P)	SEE	CIE	Total Marks	Credits
36	BBAAM.6.1	**Airline Advertising & Sales Promotion**	DSC	3+2+0	60	40	100	4
37	BBAAM.6.2	**Airline Customer Service**	DSC	3+2+0	60	40	100	4
38	BBAAM.6.3	**Elective Anyone from Group C**	DSE	3+2+0	60	40	100	4
39	BBAAM.6.4	**Elective Anyone from Group D**	DSE	3+2+0	60	40	100	4
40	BBAAM.6.5	**Goods and Services Tax (GST)**	Vocational – 2	3+2+0	60	40	100	4
41	BBAAM.6.6	**Professional Communication**	SEC – SB	2+0+0	30	20	50	2
						SUB – TOTAL (F)		22
					GRAND TOTAL FOR BACHELOR DEGREE			140

EXIT OPTION WITH BACHELOR DEGREE – Ability to solve complex problems that are illustrated requiring multi – disciplinary skills to solve them.

SI No	Course Code	Title of the Course	Category of Courses	Teaching Hours per week (L+T+P)	SEE	CIE	Total Marks	Credits
		Semester VII						
42	BBAAM.7.1	**Air Regulation**	DSC	3+2+0	60	40	100	4
43	BBAAM.7.2	**Cost and Management Accounting**	DSC	3+2+0	60	40	100	4
44	BBAAM.7.3	**Business Ethics**	DSC	3+2+0	60	40	100	4
45	BBAAM.7.4	**E - Commerce**	DSC	3+0+0	60	40	100	3
46	BBAAM.7.5	**Application of Book Keeping Software (Tally)**	Vocational – 3	2+0+2	50	50	100	3
47	BBAAM.7.6	**Elective Anyone from Group E**	DSE	3+2+0	60	40	100	4
						SUB – TOTAL (G)		**22**
		Semester VIII						
SI No	Course Code	Title of the Course	Category of Courses	Teaching Hours per week (L+T+P)	SEE	CIE	Total Marks	Credits
48	BBAAM.8.1	**Cabin Crew Management**	DSC	3+2+0	60	40	100	4
49	BBAAM.8.2	**Corporate Governance**	DSC	3+2+0	60	40	100	4
50	BBAAM.8.3	**Business Research Methodology**	DSC	3+2+0	60	40	100	4
51	BBAAM.8.4	**Digital Marketing**	Vocational – 4	2+0+2	50	50	100	3
52	BBAAM.8.5	**Research Projects/ Internship with Viva - Voce OR Two Elective Paper, i.e.**	DSC	-	100 + Viva 20	80	200	6
		Anyone from Group F &	DSE	3+2+0	60*	40*	100*	3*
		Anyone from Group G	DSE	3+2+0	60*	40*	100*	3*
						SUB – TOTAL (H)		**21**
					GRAND TOTAL FOR – HONOURS			**183**

* Students who do not opt for Research Projects/Internship with Viva- Voce shall take two elective papers.

BACHELOR DEGREE WITH HONOURS – Experience of workplace problem solving in the form of internship or research experience preparing for higher education or experience of aviation.

DISCIPLINE SPECIFIC ELECTIVE GROUPS	
DISCIPLINE SPECIFIC ELECTIVE – V Semester **(One Each from Group A and Group B to be Selected)**	
Group A (Any One to be Selected)	
A.1	Entrepreneurship Development
A.2	International Business
Group B (Any One to be Selected)	
B.1	Airport Strategic Planning
B.2	Ground Handling
DISCIPLINE SPECIFIC ELECTIVE – VI Semester	
Group C (Any One to be Selected)	
C.1	Global Business Environment
C.2	Corporate Social Responsibility
Group D (Any One to be Selected)	
D.1	Aviation Resource Management
D.2	Cruise Resource Management
DISCIPLINE SPECIFIC ELECTIVE – VII Semester	
Group E (Any One to be Selected)	
E.1	Income Tax
E.2	International Law
DISCIPLINE SPECIFIC ELECTIVE – VIII Semester **(One Each from Group F and Group G to be Selected)**	
Group F (Any One to be Selected)	
F.1	Logistics and Supply Chain Management
F.2	Organizational Behaviour
Group G (Any One to be Selected)	
G.1	Cargo Management - Dangerous Goods
G.2	Finance and Insurance in Aviation
These DISCIPLINE SPECIFIC ELECTIVE GROUPS are illustrative in nature and further the BoS reserves the right to make necessary changes, to make the structure in line with New National Education Policy NEP – 2020, in its upcoming meetings.	

Acronyms Expanded:
- AECC   Ability Enhancement Compulsory Course
- DSC   Discipline Specific Core Course
- SEC-SB/VB   Skill Enhancement Course-Skill Based/Value Based
- OEC   Open Elective Course
- DSE   Discipline Specific Elective
- SEE   Semester End Examination
- CIE   Continuous Internal Evaluation
- L + T + P   Lecture + Tutorial + Practical(s)

ACADEMIC CALENDAR
August 2023 - September 2024

AUGUST – 2023

Date	Day	Day Order	Events	Working days
1	Tue			
2	Wed			
3	Thu			
4	Fri			
5	Sat			
6	Sun	Holiday		
7	Mon			
8	Tue			
9	Wed			
10	Thu			
11	Fri			
12	Sat		International Youth Day	
13	Sun	Holiday		
14	Mon			
15	Tue		Independence Day	
16	Wed			
17	Thu			
18	Fri			
19	Sat			
20	Sun	Holiday		
21	Mon			
22	Tue			
23	Wed			
24	Thu			
25	Fri	Holiday	VaraMahalakshmi Festival	
26	Sat			
27	Sun	Holiday		
28	Mon			
29	Tue		Onam	
30	Wed			
31	Thu			

SEPTEMBER – 2023

Date	Day	Day Order	Events	Working days
1	Fri		Commencement of 1st, 3rd & 5th semester classes	
2	Sat			
3	Sun	Holiday		
4	Mon		Orientation Program for 1st year B.Com & BCA students	
5	Tue		Teacher's Day/ One week Orientation Program for 1st year BBA Aviation Management students	
6	Wed		Orientation Program on IATA course – BBA AM Dept.	
7	Thu			
8	Fri		Taluk Level Inter Collegiate Throw Ball Tournament for PU College students	
9	Sat		Intra Collegiate Badminton Tournament	
10	Sun	Holiday		
11	Mon			
12	Tue			
13	Wed			
14	Thu		Special Lecture Program on "Financial Market Systems" – B.Com Dept.	
15	Fri		One Day Workshop on "Python" – BCA Dept./ Engineer's Day	
16	Sat			
17	Sun	Holiday		
18	Mon	Holiday	Swarnagowri / Ganesha Chaturthi	
19	Tue			
20	Wed			
21	Thu			
22	Fri			
23	Sat		Intra Collegiate Box Cricket Tournament	
24	Sun	Holiday	NSS day	
25	Mon		Investiture Ceremony	
26	Tue			
27	Wed		Inauguration of Women's Empowerment Cell Visit to Oriental Research Institute (ORI) – Dept. of Languages.	
28	Thu	Holiday	Milad-Un-Nabi	
29	Fri			
30	Sat		Fresher's Day	

OCTOBER – 2023

Date	Day	Day Order	Events	Working days
1	Sun	Holiday		
2	Mon	Holiday	Gandhi Jayanthi/ Street Play on the theme "Beti Bachao Beti Padhao" – Women's Empowerment Cell	
3	Tue			
4	Wed			
5	Thu			
6	Fri		Special Lecture Program on "Taxation of Digital Economy" - B.Com Dept.	
7	Sat			
8	Sun	Holiday		
9	Mon		Special Lecture Program on "Agile Methodology" - BCA Dept.	
10	Tue			
11	Wed			
12	Thu		Industrial visit – B.Com dept	
13	Fri		Airport visit – BBA Aviation Management dept.	
14	Sat		Intra Collegiate Carom Tournament	
15	Sun	Holiday		
16	Mon			
17	Tue			
18	Wed		1st Internal Assessment Examination	
19	Thu		1st Internal Assessment Examination	
20	Fri		1st Internal Assessment Examination	
21	Sat		1st Internal Assessment Examination	
22	Sun	Holiday		
23	Mon	Holiday	Ayudha Pooja	
24	Tue	Holiday	Vijaya Dashami	
25	Wed			
26	Thu			
27	Fri		Mysore City Inter Collegiate Sports Events	
28	Sat	Holiday	Maharshi Valmiki Jayanathi	
29	Sun	Holiday		
30	Mon		One Day Workshop on "Flutter Programming" – BCA Dept.	
31	Tue			

NOVEMBER – 2023

Date	Day	Day Order	Events	Working days
1	Wed	Holiday	Rajyotsava Day	
2	Thu		Kannada Rajyotsava Day Celebration	
3	Fri		Skill Enhancement Program on Explore Capital Markets –B.Com dept.	
4	Sat			
5	Sun	Holiday		
6	Mon		Workshop on Soft Skill Training – Training & Placement Cell	
7	Tue			
8	Wed			
9	Thu			
10	Fri			
11	Sat		Intra Collegiate Throw Ball Tournament for Men & Women	
12	Sun	Holiday	Naraka Chaturdashi	
13	Mon			
14	Tue	Holiday	Balipadyami	
15	Wed			
16	Thu			
17	Fri		Intra Collegiate Coding Competition – BCA Dept.	
18	Sat			
19	Sun	Holiday		
20	Mon			
21	Tue		Illumination 2023 – State Level Inter Collegiate Literary Fest	
22	Wed			
23	Thu			
24	Fri			
25	Sat		Sports Day	
26	Sun	Holiday		
27	Mon			
28	Tue		2nd Internal Assessment Examination	
29	Wed		2nd Internal Assessment Examination	
30	Thu	Holiday	Kanakadasa Jayanthi	

DECEMBER – 2023

Date	Day	Day Order	Events	Working days
1	Fri		2nd Internal Assessment Examination	
2	Sat		2nd Internal Assessment Examination	
3	Sun	Holiday		
4	Mon			
5	Tue		Workshop on "Self Defence" – Women's Empowerment Cell	
6	Wed			
7	Thu			
8	Fri			
9	Sat		Talents Day	
10	Sun	Holiday		
11	Mon			
12	Tue			
13	Wed			
14	Thu			
15	Fri			
16	Sat			
17	Sun	Holiday		
18	Mon			
19	Tue			
20	Wed			
21	Thu			
22	Fri			
23	Sat		Last working day of 1st, 3rd & 5th semester programs	
24	Sun	Holiday		
25	Mon	Holiday	Christmas	
26	Tue		Commencement of 1st,3rd & 5th semester UoM semester examination	
27	Wed			
28	Thu			
29	Fri			
30	Sat			
31	Sun	Holiday		

JANUARY – 2024

Date	Day	Day Order	Events	Working days
1	Mon	Holiday	New Year Day	
2	Tue			
3	Wed			
4	Thu			
5	Fri			
6	Sat			
7	Sun	Holiday		
8	Mon			
9	Tue			
10	Wed			
11	Thu			
12	Fri		National Youth Day	
13	Sat			
14	Sun	Holiday		
15	Mon	Holiday	Makara Sankranti	
16	Tue			
17	Wed			
18	Thu			
19	Fri			
20	Sat			
21	Sun	Holiday		
22	Mon		Commencement of 2nd, 4th & 6th semester classes	
23	Tue			
24	Wed			
25	Thu			
26	Fri		Republic Day	
27	Sat		Intra Collegiate Table Tennis Tournament for Men & Women	
28	Sun	Holiday		
29	Mon			
30	Tue		Inter Collegiate Declamation Contest – Dept. of Languages	
31	Wed			

FEBRUARY – 2024

Date	Day	Day Order	Events	Working days
1	Thu			
2	Fri		Special Lecture Program on "Quantum Computing" – BCA dept.	
3	Sat			
4	Sun	Holiday		
5	Mon			
6	Tue		Special Lecture Program on "Innovation and Creativity in Project Writing" – B.Com & BBA AM Dept.	
7	Wed			
8	Thu			
9	Fri			
10	Sat		Intra Collegiate Chess Tournament	
11	Sun	Holiday		
12	Mon			
13	Tue			
14	Wed		Founder's Memorial Day	
15	Thu			
16	Fri			
17	Sat			
18	Sun	Holiday		
19	Mon			
20	Tue		Special Lecture Program on "The ways to prepare for Competitive Exams" – B.Com Dept.	
21	Wed			
22	Thu			
23	Fri			
24	Sat		National Level Chess Tournament	
25	Sun	Holiday		
26	Mon			
27	Tue			
28	Wed		National Science Day Poster Making Competition on the theme "Technology from 1947 to 2047" – BCA Dept.	
29	Thu			

MARCH 2024

Date	Day	Day Order	Events	Working days
1	Fri			
2	Sat			
3	Sun	Holiday		
4	Mon		1st Internal Assessment Examination	
5	Tue		1st Internal Assessment Examination	
6	Wed		1st Internal Assessment Examination	
7	Thu		1st Internal Assessment Examination	
8	Fri	Holiday	Maha Shivaratri / International Women's Day	
9	Sat		Intra Collegiate Cricket Tournament for Men	
10	Sun	Holiday		
11	Mon		Intra Collegiate Poster Presentation on the theme "Cloud Computing" – BCA Dept.	
12	Tue			
13	Wed			
14	Thu			
15	Fri		Pool Campus Placement Drive – Training & Placement Cell	
16	Sat			
17	Sun	Holiday		
18	Mon			
19	Tue			
20	Wed			
21	Thu			
22	Fri		Dr. K C G Verghese Memorial Cup 2023 – State Level Inter Collegiate Box Cricket Tournament for Men	
23	Sat			
24	Sun	Holiday		
25	Mon		Mad Ads competition – B.Com & BBA dept.	
26	Tue		Visit to Folklore Museum – Dept. of Languages	
27	Wed			
28	Thu			
29	Fri	Holiday	Good Friday	
30	Sat			
31	Sun	Holiday	Easter	

APRIL – 2024

Date	Day	Day Order	Events	Working days
1	Mon			
2	Tue			
3	Wed			
4	Thu			
5	Fri		Industrial Visit – B.Com Dept.	
6	Sat			
7	Sun	Holiday		
8	Mon			
9	Tue	Holiday	Ugadi	
10	Wed			
11	Thu	Holiday	Ramzan	
12	Fri			
13	Sat		Intra Collegiate Volley Ball Tournament for Men Trekking for girls – Women's Empowerment Cell	
14	Sun	Holiday	Dr. B R Ambedkar Jayanthi	
15	Mon		Fun week – Cultural Dept.	
16	Tue			
17	Wed			
18	Thu			
19	Fri			
20	Sat			
21	Sun	Holiday	Mahaveera Jayanthi	
22	Mon			
23	Tue			
24	Wed		2nd Internal Assessment Examination	
25	Thu		2nd Internal Assessment Examination	
26	Fri		2nd Internal Assessment Examination	
27	Sat		2nd Internal Assessment Examination	
28	Sun	Holiday		
29	Mon			
30	Tue			

MAY 2024

Date	Day	Day Order	Events	Working days
1	Wed	Holiday	May Day	
2	Thu			
3	Fri			
4	Sat			
5	Sun	Holiday		
6	Mon			
7	Tue			
8	Wed			
9	Thu			
10	Fri	Holiday	Basava Jayanthi	
11	Sat			
12	Sun	Holiday		
13	Mon			
14	Tue			
15	Wed			
16	Thu			
17	Fri			
18	Sat			
19	Sun	Holiday		
20	Mon			
21	Tue		Last working day of 2nd, 4th & 6th semester programs	
22	Wed			
23	Thu		Commencement of 2nd, 4th & 6th semester UoM examinations	
24	Fri			
25	Sat			
26	Sun	Holiday		
27	Mon			
28	Tue			
29	Wed			
30	Thu			
31	Fri			

JUNE 2024

Date	Day	Day Order	Events	Working days
1	Sat			
2	Sun	Holiday		
3	Mon			
4	Tue			
5	Wed		World Environment Day	
6	Thu			
7	Fri			
8	Sat			
9	Sun	Holiday		
10	Mon			
11	Tue			
12	Wed			
13	Thu			
14	Fri		World Blood Donor Day	
15	Sat			
16	Sun	Holiday		
17	Mon	Holiday	Bakrid	
18	Tue			
19	Wed			
20	Thu		Founder's Day	
21	Fri		International Yoga Day	
22	Sat			
23	Sun	Holiday		
24	Mon			
25	Tue			
26	Wed			
27	Thu			
28	Fri			
29	Sat			
30	Sun	Holiday		

JULY 2024

Date	Day	Day Order	Events	Working days
1	Mon		Commencement of next Academic Batch 2024-25	
2	Tue			
3	Wed			
4	Thu			
5	Fri			
6	Sat			
7	Sun	Holiday		
8	Mon			
9	Tue			
10	Wed			
11	Thu			
12	Fri			
13	Sat			
14	Sun	Holiday		
15	Mon			
16	Tue			
17	Wed			
18	Thu			
19	Fri			
20	Sat			
21	Sun	Holiday		
22	Mon			
23	Tue			
24	Wed			
25	Thu			
26	Fri			
27	Sat			
28	Sun	Holiday		
29	Mon			
30	Tue			
31	Wed			

In-house Contact Persons		
Sl. No.	**Dept.**	**Contact Number**
1	Admission	Ms. Rini Sushmitha 7022256465 / 9945112695
2	Transport & Hostel Enquiries	Ms. Sowmya 7022256465 / 9902615110
3	Medical Assistance / Helpline	7022256465
4	Scholarship / Marks Card	Mr. Sujendra Y 9964099550
5	Uniform / ID Cards	Ms. Manjula 9060063041

General Help Line numbers		
Sl. No.	**Dept.**	**Contact Number**
1	Police Control Room	112
2	Fire Station	101
3	Ambulance	102/108
4	Railway Enquiry	139
5	DC Office Helpline	1077 , 2424079
6	Child Helpline	1098
7	Women Helpline	1091
8	Crime Stopper	1090
9	Commissioner of Rescue and Relief	1070

S.NO	CLASS COORDINATORS - 2023-24		
	CLASS	**CLASS COORDINATOR**	**PHONE NUMBER**
1	1st year BBA Aviation Management	Eshwar V	9886491588
2	2nd year BBA Aviation Management	Raghunandan G H	9964637707
3	3rd year BBA Aviation Management	Bhagyalakshmi C	8217453956
4	1st year BCA 'A' section	Vinanthi S	9731145682
5	1st year BCA 'B' section	Sahana K N	7090883002
6	2nd year BCA 'A' section	Sukshma R D	8095078302
7	2nd year BCA 'B' section	Harshitha N	8123660348
8	3rd year BCA	Savitha K V	9986683891
9	1st year B.Com	Dr. ChandraMohan	9886638996
10	2nd year B.Com	Shruthi L	8904280173
11	3rd year B.Com	Praveen M V	8546808853

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SUCCESS
and No Man A
FAILURE

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