



HINDUSTAN COLLEGE

(Affiliated to University of Mysore)

PHOTO

APPLICATION FOR HOSTEL ACCOMMODATION

Name (in block letters)			
Father/Guardian's Name			
Course			
Semester	I/ II/ III/ IV/ V/ VI		
Parent's occupation			
Date of birth			
Mother Tongue			
Blood Group			
Mobile No.			
E-Mail			
Have you stayed in the hostel in the last Academic Year? If yes, Please mention	Name of the Hostel:		
	Room Number :		
	Category :		
<u>Permanent Address</u>		<u>Local Guardian Address</u>	
Phone :		Phone :	
Mobile :		Mobile :	
Email :		Email :	
Preferred room category		Room with common toilet room Attached toilet	

HOSTEL RULES & REGULATIONS

The College has provision for accommodation in the hostels. The hostel is managed by

1. Chief Warden: Dr. C J Priya, Principal, Hindustan College
2. Resident Warden for Boys Hostel: Asst. Prof. Raghunandan G H
3. Resident Warden for Girls Hostel: Asst. Prof. Savitha K V

Admission for Hostel:

1. Application for admission to the hostel should be made in the prescribed form. (Form available in the admission office and also with wardens). A passport size photograph must be affixed in the application form. The students seeking admission must give an undertaking in writing that he / she will abide by the rules of the hostel. This shall be endorsed by the Parent or Guardian in writing.
2. Resident ship shall be terminated automatically at the end of each Academic Year. Students who are desirous of returning to the Hostel, shall make a fresh application for re-admission, At the end of each academic year, an audit will be conducted to ensure that basic requirements provided is not damaged in the room. All the occupants of a room are equally responsible for any damage, loss of furniture, fittings etc. and in such case the cost will be recovered from caution Deposit amount.
3. The management reserves the right to refuse admission to Hostel to any student without assigning any reason or to expel any member in the interest of smooth administration.
4. The decision of the management will be final.
5. A student admitted to the hostel for a particular year should pay the fees for the entire period of one year regardless of the date of joining. The payment receipt must be submitted to warden at the time of check in.
6. A student who joins the hostel is expected to stay for a minimum period of one academic year and any one leaving the Hostel before completion of the period will forfeit the establishment charges and the fees paid.
7. A student who once reserves his/ her seat and pays the fees for Hostel accommodation will not be eligible for refund if he / she cancel later.

RULES AND REGULATIONS : -

1. Room will be allotted based on the availability by the wardens.
2. All inmates should be in their respective rooms for taking attendance by wardens on
 - Weekdays by 6: 30 PM for Women's Hostel & 7:00 PM for Men's Hostel
 - Weekends by 7:00 PM for Women's & Men's Hostel

Note: -

If any student is found absent without proper intimation, appropriate disciplinary action will be taken.

3. Strict silence should be observed in the Hostel especially during study hours.
Study hour: 9:00 PM – 10:30 PM
4. No women can be entertained in the Men's Hostel and vice versa.
5. Men are not allowed to stand in front of Women's Hostel and Vice versa.
6. The inmates are not permitted to go out of the campus without the permission of the Warden. They have to get the Gate Pass and submit to the Security of the main gate.
7. Students are not allowed to stay in the Hostel during the college hours without any valid reason / permission from their respective department HoDs, warden & the Chief Warden. Students must leave the hostel at 9:10 AM for attending classes in their respective departments.
8. Hostel inmates are not allowed to leave the campus during class hours. In case of emergency permission must be taken from the respective HoDs, warden & the Chief Warden.

9. Ragging in any form is not permitted within the campus. If any student is found engaged in any kind of ragging activities, he/ she will be expelled from the Hostel immediately.
10. No day scholars or guests are permitted to enter into the hostel without availing permission from the respective wardens & the Chief Warden.
11. No student should deface his or her respective room in any manner, sticking posters, papers etc.
12. All the students are required to switch off the lights and fans of the room when they are not in the room.
13. Hostel inmates shall not organize any meeting in the hostel without prior permission of the respective warden.
14. Prior permission should be obtained from the Chief Warden and the respective warden for celebration of festivities, birthdays or any other functions.
15. Bursting of crackers inside the premises is strictly prohibited.
16. Students should not encourage unauthorized vendors / persons in the Hostels.
17. Consumption of drugs, alcohol, smoking & chewing of pan are strictly prohibited in the campus.
18. Playing cards or any other form of gambling is strictly prohibited in the Hostel.
19. In case of serious illness and infectious diseases, the students should report the same to the concerned resident warden for necessary action.
20. Students are advised not to keep valuables such as jewels and huge cash on their rooms. Expensive items if any should be kept under secured lock. Management will not be responsible for any losses.
21. Save water and electricity and use judiciously. Students indulging in wastage of water and electricity will be fined or dismissed from the Hostel.
22. Hostel inmates securing best academic performance will be rewarded. Hostel is your home away from home. Make the stay enjoyable

Hostel Leave Rules: -

1. Students, who are sick and want to go home or to meet their local guardians must obtain permission from the respective warden and the Chief Warden.
2. Leave for reasons other than sickness, should be obtained in advance through their respective HoDs, Warden and the Chief Warden.
3. For any declared holidays, students can avail leave from their respective wardens and can get the gate pass.
4. Visits to the local guardians are permitted during week-ends and on declared holidays. Their names are to be recorded in the Visitor's Register. Special permission has to be obtained for overnight stay and the consent of parent for such stay has to be communicated to the Chief warden / respective warden.
5. All grievances and problems should be reported to the Hostel Warden.

Hostel Mess Rules : -

1. Food should not be taken to the rooms without specific permission of the warden.
2. Food and water should not be wasted.
3. Any complaints regarding quality of food can be reported directly to the respective warden and the Chief Warden.
4. The removal of chairs and utensils from the dining hall is not permitted.

Sports Students: -

Special permission will be given to NCC & Sports students with the approval of Principal to perform training activities inside or outside the campus.

Mess Timings :

PARTICULAR	WEEK DAYS	HOLIDAYS
Breakfast	8: 00 AM – 8: 45 AM	8:00 AM to 9: 30 AM
Lunch	12:15 AM – 1:00 PM	12: 30 PM – 2:00 PM
Tea	04:30 PM – 5:00 PM	04:30 PM – 5:00 PM
Dinner	7:15 PM – 8:40 PM	7:15 PM – 8:40 PM

Additional Rules for Women Students: -

1. Women students will not be permitted to go out of the campus except with prior permission of the resident warden. They are advised to avoid going out alone and to return on time to the Hostel. If the students are going out for shopping or any other purpose with permission of the warden then they have to return back to the hostel before 7: 00 PM.
2. Parents / Relatives will be permitted to visit on Sundays between 5:00 PM to 8: 00 PM.
3. Students will be permitted to go out during the weekend to visit relatives or local guardians with the approval from their parents. Overnight stay is permitted with the approval of their parents through mail.

Fee Payment: -

Payment of hostel fees for the academic year is to be made on or before the specified date , after which a sum of Rs. 300/- will be charged per day up to 5 working days . Students who do not pay the fees within the grace period. will be removed from the rolls and will have to pay a sum of Rs. 1000/- towards readmission fee and also fine.

The hostel fee of Rs 48,000 per semester should be remitted through demand draft drawn in favour of Hindustan College, Mysore payable at Mysore.

DECLARATION

I have read and understood all the above rules and regulations. I agree to abide by the rules and regulations mentioned above. I also understand that once I opt for hostel facility, I have to pay hostel fees for the entire year irrespective of usage of service. I also understand that I have to submit a new application at the beginning of each academic year to continue to avail the hostel facility.

Date: _____

Name of the student _____ Signature of the student _____

Signature of the parent _____ Signature of the parent _____